



Vendor Selection Criteria Fiscal Year 2016

Retail Markets interested in participating in the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) Program must complete all of the enclosed documents. The WIC State Agency's application process is designed to assess your company(s) characteristics, performance, business integrity and suitability as a WIC vendor. In order to participate in the WIC Program, you must meet the following selection criteria below:

- ❖ Availability of all categories of WIC supplemental food, except special infant formulas; (See the Approved Vendor Food List)
- ❖ Prices must be competitive for supplemental foods, as determined by the Federal Regulations and WIC State Agency;
- ❖ Must meet the minimum stocking requirements for WIC approved foods and infant formulas
- ❖ A minimum of 10,000 square feet of space (not applicable to pharmacies);
- ❖ A minimum of three (3) cash registers (not applicable to pharmacies);
- ❖ Provide special formulas within 48 hours and standard formula within 24 hours;
- ❖ Provide the most recent state health inspection certificate;
- ❖ Open for business at a minimum of six days per week;
- ❖ No outstanding fines or penalties owed to the State Agency (previous participating vendors);
- ❖ Disqualification from participating in other USDA Food and Nutrition Service (FNS) Programs or paying a monetary penalty for abuse of such a program;
- ❖ A general expectation to have an annual sales volume of at least \$20,000 for food stores and \$1,000 for pharmacies;
- ❖ No criminal history, for the past six years, among the vendor's owners, officers, or managers;
- ❖ Provide SNAP authorization number as proof as an authorized SNAP retailer.