



**DISTRICT OF COLUMBIA
DEPARTMENT OF HEALTH
HEALTH REGULATIONS AND LICENSING ADMINISTRATION
Board of Audiology and Speech-Language Pathology**

To expedite the processing of your **NEW LICENSE APPLICATION** be sure to follow the instructions carefully before mailing your application package. It is important to send in all the required supporting documents listed below based on the method by which you are applying:

Audiology

BY EXAMINATION

Checklist of Supporting Documents required

- A complete signed application for D.C. License.
- Two (2) recent passport photos (2" X 2").
- Social Security Number or a Sworn Affidavit if the applicant does not have Social Security Number.
- Photocopy of a government issued **photo ID** (such as valid driver's license).
- Name change document (marriage certificate, divorce decree or court order), if applicable.

Proof of passing the National Examination with a score of 600 in Audiology within five (5) years before applying for licensure;

- OR
- If the applicant took the National Examination in Audiology more than five (5) years ago, the applicant must submit the following:
 - Proof that the applicant has practiced Audiology for a total of 3 years of the 5 years before applying for licensure; and
 - Proof of ASHA or ABA certifications or proof of National Examination
- Proof of completion of supervised experience or proof of ASHA or ABA certification.
- An official transcript including degree conferred.
- Criminal Background Check
 - (Complete Live-Scan Fingerprint Appointment Request Form).
- \$264.00 for the application and license fee (Fee must be in the form of check, money order or certified check, made payable to D.C. TREASURER).
 - To undergo a **Criminal Background Check** with the DC Police Department, please include additional \$50.00. Make the check payable to D.C. TREASURER.

Audiology

BY ENDORSEMENT

Checklist of Supporting Documents required

- A complete signed application for D.C. License.
- Two (2) recent passport photos (2" X 2").
- Social Security Number or a Sworn Affidavit if the applicant does not have Social Security Number.
- Photocopy of a government issued **photo ID** (such as valid driver's license).
- Name change document (marriage certificate, divorce decree or court order), if applicable.
- An official transcript including degree conferred.
- Letter of verification from each state of licensure.
- Criminal Background Check
 - (Complete Live-Scan Fingerprint Appointment Request Form).
- \$264.00 for the application and license fee (Fee must be in the form of check, money order or certified check, made payable to D.C. TREASURER).
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