



**District of Columbia
HIV Prevention Community Planning Group**

64 New York Avenue, NE
Washington, DC 20002

August 13, 2009 Minutes

Attendance: 17 voting members were in attendance.

Members & Alternates	P	A	Members & Alternates	P	A
Melina Afzal	X		Ron Simmons	X	
<i>Kristen Degan</i>		X	<i>Ken Pettigrew</i>		X
Sean Arayasirikul	X		Hazel V. Smith		X
Natalia Averett	X		Isaiah Webster III	X	
Paola Barahona	X		Gigi Thomas		X
<i>Geno Dunnington</i>		X	<i>Earline Budd</i>		X
Susan M. Blake, Ph.D.	X		Zenovia Wright	X	
Mark Baker	X		A. Toni Young	X	
Cyndee Clay	X		<i>Latoya Thomas</i>		X
Manuel Díaz-Ramírez	X		Terrence L. Young	X	
Lisa Fitzpatrick, MD		X			
Ronald Harris		X	HAA Staff		
Daniel O'Neill	X		Carolyn Thompson	X	
<i>David Mariner</i>		X	Donald Babb	X	
Michael W. Plankey, PhD	X				
Michael Pryor		X			
Richard Rice	X				
Néstor Rocha	X				
Melissa Sellevaag	X				
<i>Daniel Ehlman</i>		X			

Guests: Layaidea Hughes (The Women's Collective), Lindsey Grossman.

Agenda:

- 5:30 pm Call to order
- 5:35 pm Review and Approval of Agenda
- 5:40 pm Review and Approval of July Minutes
- 5:50 pm Leadership reports
 - Update on CDC funding application: Nestor Rocha
 - Update on Logistical Support: Nestor Rocha
 - Update on the CSA/Resource Inventory
 - Update on the Behavioral Surveillance Studies

6:15 pm Discussion & Vote: Update of Prioritization chapter of HIV Prevention Plan
6:25 pm Discussion & Vote: Extension of HIV Prevention Plan (the current plan expires on September 30, 2009)
6:40 pm Break
6:50 pm Introduction to the CDC Prevention Cooperative Agreement
7:15 pm Next Steps
7:35 pm Announcements
7:40 pm Adjournment

CALL TO ORDER

The meeting was called to order at 5:46 pm by Community Co-Chair Paola Barahona.

REVIEW AND APPROVAL OF MINUTES AND AGENDA

A motion to approve the Agenda with amendments was made by Michael Plankey, and seconded by Toni Young. The Motion carried.

Isaiah Webster requested that the minutes from the July meeting be corrected, because they state that the vote for the motion to accept the modified special groups listing proposed by Dr. Hader was 12 votes in favor, 0 opposed and 1 abstention and the vote was actually 8 votes in favor, 3 opposed and 1 abstention.

A motion to approve the corrected Minutes was made by Toni Young and seconded by Terrence Young. **Vote:** 11 in favor, 0 opposed and 4 abstentions.

REPORTS

Update on CDC funding application

Nestor Rocha proposed that the next Operations Committee Conference Call take place on September 16, 2009 and that the next full CPG meeting take place on September 23, 2009, to allow more time for HAA to prepare its application to the CDC and submit it to the HPCPG for review and approval of a letter of concurrence. The proposal was accepted.

Update on Logistical Support

Nestor Rocha reported that the funding announcement for the Logistical Support Contract has been released. He said HAA is on target to have a contract in place by October 1, 2009.

Update on Community Service Assessment (CSA)/Resource Inventory

Carolyn Thompson reported that letters will be sent to contractors on August 17, 2009 asking them to fill out the Resource Inventory online. The website for the Resource Inventory tools should be accessible by August 14, 2009 and the Strategic Information Bureau feels confident

that the Resource Inventory should be completed on schedule. The Focus groups done for the CSA Needs Assessment have been completed and reports are being formulated.

Update on Behavioral Surveillance Studies

Ms. Thompson reported that the MSM Behavioral Surveillance Cycle 2 Report has been approved internally, but is not yet ready for distribution to the general public.

Prevention Matrix

Mr. Rocha explained that the table presented by HAA reflects the different effective behavioral interventions that are currently funded by HAA in the District. The table (Handout: *HAA-Funded DEBIs/EBIs in 2009 for Priority Populations*) is the first step in developing a comprehensive matrix of all prevention activities in the District. There should be more information available soon.

Syringe exchange

There was a discussion on congressional efforts to further limit the places where needle exchange programs can provide services in the District. It was suggested that if current programs are not in compliance with the requirement that they be at least 1,000 feet from a school it could affect all programs. After discussing the issue Cyndee Clay asked that those interested in helping efforts to educate Congress about needle exchange in DC should contact her by e-mail.

Discussion and Vote: Update of the Prioritization chapter of the HIV Prevention Plan

The chapter was first distributed to the Operations Committee and then later to the entire HPCPG. The update to the Prioritization section of the Prevention Plan describes how decisions on prioritization were reached and the results of the prioritization process.

A motion to accept the updated prioritizations was made by Ron Simmons, and seconded by Cyndee Clay. It was approved by a vote of 17 in favor, 0 opposed and 0 abstentions.

Discussion and Vote: Extension of HIV Prevention Plan

Ron Simmons proposed that the HPCPG extend the current HIV Prevention Plan, which expires on September 30, 2009, until the end of 2010, when a new CSA and other items are completed, at which time a three year plan would be presented.

Following discussion, the motion withdrawn and restated.

A motion to extend the current HIV Prevention Plan with the updated prioritizations until September 30, 2010 was made by Ron Simmons. It was approved by a **vote** of 15 in favor, 2 opposed and 0 abstentions.

Introduction to the CDC Prevention Cooperative Agreement

Donald Babb provided a brief overview of the CDC funding application and the process by which the HPCPG must approve a letter of concurrence or non-concurrence with the application.

The Guidance was released on August 5, 2009 and the application is due to CDC by October 2, 2009, electronically. A draft will be provided to the HPCPG for review before the September 23 meeting.

NEXT STEPS

The suggestion was made to create an “ad-hoc” committee that would begin operations by November to help develop a new comprehensive HIV Prevention Plan that links outcomes and strategies to prioritized populations. . It was agreed that the sign-up list for volunteer members would be distributed via email. Dr. Michael Plankey and Isaiah Webster agreed to serve as the Co-Chairs of the “ad-hoc” committee.

OPERATIONS COMMITTEE VACANCIES

A discussion on filling vacancies on the HPCPG Operations Committee was postponed until the next meeting because of confusion about which vacancies need to be filled.

ANNOUNCEMENTS

For more information on Syringe exchange, members were asked to e-mail Cyndee Clay at cyndeeclay@gmail.com.

ADJOURNMENT

A motion to adjourn was made by Poala Barahona and the meeting adjourned at 7:43 pm.