



Government of the District of Columbia  
Department of Health  
**Board of Chiropractic**



899 North Capitol St. NE– 2<sup>nd</sup> FLR  
WASHINGTON, DC 20002

November 4, 2014

1:00pm-4:30pm

**BOARD OF CHIROPRACTIC  
OPEN SESSION MEETING MINUTES**

**Board of Chiropractic Mission Statement:**

"To **serve** and **protect** the public and ensure high standards of chiropractic care and professionalism through best practices in regulation, education, and outreach."



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**BOARD MEMBERSHIP/ATTENDANCE:**

<b>BOARD MEMBERS:</b>	KEITA VANTERPOOL, D.C. – BOARD CHAIRPERSON (KV)	
	SAJEED POPAT, J.D. (SP)	
	MIYA BAZLEY, D.C. (MB)	
	CAROL HOPSON, D.C. (CH)	
	JUSTIN PALMER, JP – CONSUMER MEMBER	ABSENT
<b>STAFF:</b>	JACQUELINE WATSON, DO, MBA – EXEC. DIRECTOR	
	MARY HARRIS – HEALTH LICENSING SPECIALIST	
	MARVIN ROMERO- HEALTH LICENSING SPECIALIST	
	LAJUAN JEFFRIES JOHNSON-HEALTH LICENSING SPECIALIST	
	MARK DONATELLI – INVESTIGATOR	
	DIANE MOORER – IT SUPPORT	
<b>LEGAL STAFF:</b>	BRIAN KIM, ESQ. – BOARD ATTORNEY ADVISOR	
	AJAY GOHIL, ESQ. – ASST. BOARD ATTORNEY ADVISOR	





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**OPEN SESSION – 2:30p – 3:30p**

<p>OS-14-028 ALL</p>	<p><b><u>MINUTES</u></b> Consideration of the Open Session Minutes from the September 9, 2014 meeting.</p> <p><b>Motion: Approve Minutes Seconded Passed</b></p>	
<p>OS-14-029</p>	<p><b><u>BOARD/DEPARTMENT’S REPORT</u></b> In this segment, discussion can be held on issues and/or activities pertaining to the activities of the Board/Department. Presenters may be members of the Board, staff, or public.</p> <p><b><u>A. BOARD CHAIR’S REPORT</u></b> Dr. Vanterpool stated that she and Dr. Bazley had the opportunity to attend the American Chiropractic Association Senate Health Fair. Many different health care providers including, but not limited to, Holistic practitioners, EPA’s, Nutritionists, etc. that engage in mind, body, and health of the employees were present. Dr. Vanterpool stated that she found it very useful and that the audience was engaged.</p> <p>Dr. Vanterpool thanked the Board for the effort put into the BOC Open House event in September. She stated that everyone she spoke with commented on how successful the event was.</p> <p><b><u>B. EXECUTIVE DIRECTOR’S REPORT</u></b> Dr. Watson gave kudos to the Board for the Open House event and stated that Dr. Mehta had positive comments about the event. Photos from the event will be placed on the Facebook page and in the upcoming newsletter. Dr. Watson also commended the Board for great leadership in creating the Workforce Capacity Report. She stated that both the FCLB and the ACA have paid a lot of attention to the report and hopes</p>	<p>KV JW  BK</p>



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that other Boards will follow suit. Dr. Watson stated the report allows the City's legislative bodies to know who the city's Chiropractors are, where they are located in the city, and how many hours they are working. The information in the report can be used by the City Council to make informed decisions that will assist in providing access to chiropractic care in the District.

1. FY2015 BOC Calendar

Next meeting will be held on Jan 13. Future meetings will be March 9, May 6, July 7, and Sept 8. Exams will be administered on March 9, and July 7. The FCLB annual conference will take place May 6-May 11 in New Orleans. Dr. Watson would like to get documentation in early for Board members that would like to attend. Dr. Watson asked that interested Board members contact her.

2. NBCE Part IV testing- November 11-15, 2014

Dr. Vanterpool and Dr. Bazley will attend on behalf of the Board.

3. BOC Census

Currently there are:

**91 Chiropractors licensed**

**69 have ancillary privileges**

FY 2014 Licensing and Discipline data summary

- **2 licenses issued in the 2014 fiscal year**
- **2 applicants failed the Jurisprudence exam**
- **No disciplinary action taken**
- **No NOI's issued**

4. Renewals 2014.

Dr. Watson stated that the overall renewal process has improved this cycle. Dr. Watson informed the Board that there will be significant IT upgrades made in 2015. This will allow the staff to serve both the public and licensees in a more efficient and transparent manner.



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	<p>5. Workforce Capacity Report – Part II <b>Dr. Watson stated that, based on the Boards vote, the Part II survey will be done in 2016 renewal cycle and the Board will need to think about what questions need to be asked in the next survey, and who the task force members should be.</b></p> <p>6. FYI Articles</p> <ul style="list-style-type: none"> <li>• Article – How May We Serve You?</li> </ul> <p><b>C. BOARD ATTORNEY’S REPORT</b> <b>Brian Kim stated that he had nothing to report other than what was reported on the Executive Session.</b></p>	
OS-14-030 ALL	<p><b><u>Federation of Chiropractic Licensing Boards</u></b> Consideration of the letter sent from Federation of Chiropractic Licensing Boards (FCLB) regarding the Board’s consideration to use FCLB’s Pace program to assist in vetting CE providers. <b>Dr. Watson informed the Board that PACE was discussed during the annual conference. Dr. Watson asked the Board to review the information given to the Board from FCLB, and decide whether they will utilize PACE when trying to determine whether to accept certain CE’s.</b></p>	JW
OS-14-031	<p><b><u>Request for Approval of CE Course</u></b> Consideration of the request from University of Western States a CCE accredited college, to accept their 15 hour online course, The Clinical Posture Practice. In addition a list of 19 additional courses was submitted for the Board’s consideration. <b>Motion: Approve the CE online course from University of Western States</b> <b>Seconded</b> <b>Passed</b></p>	MH
OS-14-032	<p><b><u>Presentations From The Public</u></b> Consideration of the email request from Thomas M. Connelly, D.C. to address the Board on the topic listed below: Suggestions on how to interest Chiropractors in applying for a District of Columbia chiropractic license.  <b>Dr. Thomas Connelly introduced himself as the past president</b></p>	



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of the DC Chiropractic Association and is the current Vice President of the DC Chiropractic Association. He was also a teacher for 12 years prior to becoming a Chiropractor.

Dr. Connelly stated that he had 3 things he wanted to discuss:

- 1) The Workforce Capacity Report
- 2) Frequency of Jurisprudence Exam
- 3) Application Process/Inconsistencies on the website

1) Dr. Connelly began by referring to certain stats in the workforce report that he believed supports that the District will not have enough licensed Chiropractors to serve the public.

2) Dr. Connelly referenced pg. 24 of the Workforce Capacity Report which talked about the Jurisprudence exam. He stated that he has brought this topic up to the Board twice before. He stated that the Maryland Board of Chiropractic meets every other month and they give their Jurisprudence exam every time they meet. He stated that Delaware, Virginia, and Pennsylvania do not administer a Jurisprudence Exam. His summary from the report is that the citizens of the District are the most underserved community in the US because the exam is offered too infrequently.

3) Dr. Connelly stated that he has uncovered several inconsistencies that he would like to bring to the Board's attention concerning the application process, the communication with the staff and applicants for licensure.

- On the application it states that the fee is \$754.00 w/ ancillary privileges and on application instructions it states the fee is \$865.00 w/ ancillary privileges.
- The website has inconsistent information. The instructions state the applicant needs to submit 3



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character reference forms; the application states that all they need is 1 character reference form.

Dr. Connelly stated that the website should be more accurate on the dates when the exam will be given. Dr. Watson stated that mistakes shouldn't be on the website and that the necessary corrections will be made.

Mr. Popat responded to Dr. Connelly stating that the Board has heard his recommendations and that the Board is looking to move towards becoming more automated with the test. However, based on the stats the Board has, there doesn't seem to be any issues with the frequency of the exam. Rarely does an exam administration include more than 3 persons. The demand for taking the exam in DC has not been demonstrated.

Mr. Connelly stated that he believed that the reason why more Chiropractors aren't taking the Jurisprudence exam in the District and are seeking licensure in another state is because the exam is not offered frequently enough which presents a barrier to access.

Dr. Watson asked Dr. Connelly if he had ever come before the Board when he was the President of the DC Chiropractic Association to express his concerns about the DC application process and the frequency of the Jurisprudence exam. He stated that he had concerns in past pertaining to the exam but never came before the Board to express his concerns.

Dr. Watson reiterated to Dr. Connelly that the Board has heard his requests and they considered his recommendations. Dr. Watson stated that she acknowledges the complaints about the website and staff. She concurs that the website is difficult to navigate but assured Dr. Connelly that IT upgrades are on the top of HRLA's list to have upgraded.





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	<p>Dr. Connelly asked for clarification on the application approval process.</p> <p>Dr. Watson described the application process and explained the 3 phases that must occur before an approval is made:</p> <ol style="list-style-type: none"> <li>1) Application filing / document collection</li> <li>2) Analysis by the HLS</li> <li>3) Passing the Jurisprudence Exam</li> </ol> <p>Dr. Connelly asked if they were going to give the Jurisprudence exam in January. Dr. Watson informed him that the Board will not administer the exam in January. The next exam will be administered in March of 2015 and the FY 2015 exam dates are on the website.</p> <p>Dr. Vanterpool thanked Dr. Connelly for taking the time to raise his concerns.</p>	
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**This ends the Minutes @ 3:21pm.**

Approved:

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Keita Vanterpool, D.C. – Board Chairperson

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Date

**Submitted By Marvin Romero, Health Licensing Specialist**