

DEPARTMENT OF HEALTH
 HEALTH REGULATION & LICENSING
 ADMINISTRATION
 INTERMEDIATE CARE FACILITIES DIVISION

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION

Name of Facility:		Street Address, City, State, ZIP Code:		Survey Date:	
Datz Foundation		4545 42 nd St, NW Washington, D.C. 20016		8/14/09	
				Follow-up Date(s):	
Regulation Citation	Statement of Deficiencies	Ref. No.	Plan of Correction	Completion Date	
Chapter 16	An annual inspection was conducted on August 14, 2009, to determine compliance with Chapter 16, Standards of Placement, Care and Services for Child Placing.				
	The survey findings were based on records review and staff interviews. The sample size was two employee records and seven adoption home studies.				
	The Agency was found to be in substantial compliance with Title 29 Chapter 16, Standards of Placement, Care and Services for Child Placing however the following deficiencies were cited.				

Received 9/14/09
 GOVERNMENT OF THE DISTRICT OF COLUMBIA
 DEPARTMENT OF HEALTH
 HEALTH REGULATION ADMINISTRATION
 825 NORTH CAPITOL ST., N.E., 2ND FLOOR
 WASHINGTON, D.C. 20002

Richard J. [Signature]
 Name of Inspector

Mark [Signature]
 Facility Director/Designee

Date Issued _____ Date _____



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<p>1611.1(a)</p>	<p>1611 Personnel Records</p> <p><i>Each child-placing agency shall have a personnel file on each employee, which shall include, but not be limited to, the following:</i></p> <p><i>(a) The application for employment or resume:</i></p> <p>Based on record review and interview, the agency failed to obtain application for employment, for two of the two employees. (Employees #1 and #2)</p> <p>The finding includes:</p> <p>Review of personnel records on August 14, 2009, at approximately 10:00 AM revealed that Employees #1 and #2 did not have employment applications available for review. Interview with the Program Manager on August 14, 2009, at approximately 10:45 AM indicated that the agency does not have an application for employment.</p>	<p>Copies of the employment applications of Employees #1 and 2 have been placed in their files.</p>	
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**1617
ADOPTIVE SERVICES**

<p>1617.5</p>	<p><i>The applicant shall sign a statement acknowledging receipt of a copy of the child-placing agency's policies as outlined in section 1617.3 and such acknowledgement shall be maintained in the applicant's file.</i></p> <p>Based on record review and interview, the agency failed to obtain a signed statement acknowledging receipt of the child-placing agency's policy, for seven of the seven adoption families. (Adoption Family #1, #2, #3, #4, #5, #6, and #7)</p> <p>The finding includes:</p> <p>Review of adoption family/home study records August 14, 2009, at approximately 11:00 AM revealed that Adoption Family #1, #2, #3, #4, #5, #6, and #7) did not have signed statement acknowledging receipt of a copy of child-placing agency's (CPA) policies. Interview with the Program Manager on August 14, 2009, at approximately 11:45 AM indicated that the adoption families did not receive or sign a copy of the CPA policies because the families had not received any children.</p>	<p>All families will be provided with copies of the agency's policy statement (see attached) In the future a copy of the signed acknowledgement must be on file before a home study can be completed.</p>	
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<p>1620.7</p>	<p>ADOPTIVE HOME STUDY SERVICES</p> <p>1620</p> <p><i>Reevaluate the home if placement has not been made after twelve (12) months.</i></p> <p>Based on record review and interview, the CPA failed to ensure that a reevaluation of the home was made if no placement was done after twelve months, for one of the seven adoption families. (Adoption Family #2)</p> <p>The finding includes:</p> <p>Review of Adoption Family #2's home study dated September 18, 2007, at approximately 12:30 PM on August 14, 2009 revealed no evidence of a reevaluation of the home.</p> <p>1625</p> <p>ADOPTION RECORDS</p> <p><i>The CPA maintain adoptive family records that includes:</i></p> <p><i>(a) The application with photographs;</i></p>	<p>Family #2 was provided with a home study update agreement. The family followed up but not in a timely manner, and the update has not been completed</p> <p>In the future after 12 months have elapsed, each family will be sent a notice asking them to indicate whether or not they wish to continue to be eligible to adopt. (see attached form).</p> <p>Families cannot be forced to comply.</p>	
<p>1625.1(a)</p>			



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	<p>Based on record review and interview, the CPA failed to maintain photographs of the applicant, for one of the seven adoption family. (Adoption Family #3).</p> <p>The finding includes:</p> <p>Review of the Adoption Family #3's records on August 14, 2009, at approximately 11:30 AM revealed no application with photograph. Interview with the Program Director at approximately 11:55 AM confirmed no photographs of the family.</p>	<p>Photographs of both applicants were found in the file of Family #3. The photos were part of the couple's marriage record.</p> <p>In the future, photographs will be placed at the front of each family's file.</p>	
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