



**DISTRICT OF COLUMBIA  
DEPARTMENT OF HEALTH  
HEALTH PROFESSIONAL LICENSING ADMINISTRATION  
BOARD OF DIETICIAN AND NUTRITION**

To expedite the processing of your **NEW LICENSE APPLICATION** be sure to follow the instructions carefully before mailing your application package. It is important to send in all the required supporting documents listed below based on the method by which you are applying:

**NUTRITION BY EXAMINATION**

Checklist of Supporting Documents required

- A complete signed application for DC License.
- Two (2) recent passport photos (2" X 2")
- Social Security Number or a Sworn Affidavit
- Name Change Documents (Marriage Certificate, Divorce Decree or Court Order) if applicable
- Completed Moral Character Reference Form
- ADA/CDR Exam / Per Board Approval
- One Official Transcript
- Supplemental Information Form
- Completed Supervision Verification Form, If applicable (see 4502.7 & 4502.8 of regulations)
- Fee must be in the form of Check, Money Order or Certified Check Payable to D.C. Treasurer
- \$264 for Application and License Fee

**NUTRITION BY ENDORSEMENT**

Checklist of Supporting Documents required

- A complete signed application for DC License.
- One Official Transcript
- Two (2) recent passport photos (2" X 2")
- Social Security Number or a Sworn Affidavit
- Name Change Documents (Marriage Certificate, Divorce Decree or Court Order) if applicable
- Completed Moral Character Reference Form
- Supplemental Information Form
- Completed Supervision Verification Form, If applicable (see 4502.7 & 4502.8 of regulations)
- Verification of Licensure in Other Jurisdiction(s)
- Fee must be in the form of Check, Money Order or Certified Check Payable to D.C. Treasurer
- \$264 for Application and License Fee