



DC HIV Prevention Community Planning Group		Meeting Minutes
GROUP	HIV Prevention Community Planning Group	
MEETING TITLE/TYPE	Full HPCPG Meeting	
DATE / TIME	July 14, 2011	5:30 pm – 8:00 pm
LOCATION/ROOM	899 North Capital St., N.E. Room 406, Washington DC	

ATTENDEES/ROLL CALL: 18 voting members were present					
Member	Present	Absent	Member	Present	Absent
Melina Afzal	x		Ken Pettigrew	x	
Patty Alleman	x		Richard Rice, MA	x	
Natalia Averett	x		<i>Laureen Lynch-Ryan, Alt.</i>		x
Mark Baker	x		Nestor Rocha	x	
Susan M. Blake, Ph.D.		x	Hazel V. Smith		x
Chris Bryant	cc		<i>Abby Charles, Alt.</i>		x
Cyndee Clay		x	Tyler Spencer	cc	
Margaux Delotte-Bennett		x	Ron Swanda	x	
Manuel Diaz-Ramirez	x		Rev. Dana Tolliver	x	
<i>Jose Ramirez, Alt</i>		x	Mamie Washington	x	
Calvin Gerald	x		Brian Watson	x	
Leandrea Gilliam		x	Pernell Williams	x	
Andrew Kerkhoff		x	Terrence L. Young	x	
Daniel O'Neill		x	<i>Kehinde Hall, Alt.</i>		x
<i>David Mariner, Alt.</i>		x	Meredith Zoltick	x	
HAHSTA Staff					
Bethany Wilford, Margery Prezzy,					
Guests					
Tony Wooden (Deaf Reach), Kerry					
Logistical & Technical Support					
Bianca Stewart (TCBA), Javonna Hargrove (TCBA)					

**cc - represents Conference Call

AGENDA	
Item	Discussion
Call to Order	The meeting was called to order at 5:45 p.m. by Nestor Rocha.
Approval of Agenda	A motion to approve the agenda was moved by Terrence Young and second by Dana Tolliver. Vote: 10- in favor; 0-opposed; 0-abstentions The agenda was approved.
Approval of Minutes	A motion to approve the minutes was moved by Terrence Young and second by Mark Baker. Vote: 10- in favor; 0-opposed; 0-abstentions The minutes were approved.



<p>Updates</p>	<ul style="list-style-type: none"> • CTR RFA: Nestor Rocha advised that the CTR RFA was issued over a month ago and the applications have come in and are being reviewed this week. In the next month, HAHSTA is hoping to make decisions. They would like to give programs at least a month’s notice of whether they were selected or not. • Jurisdictional Meeting: According to Mr. Rocha, the jurisdictional meeting with the CDC directly funded providers took place. • Test Kits: Mr. Rocha indicated that the contract with their supplier to purchase test kits has reached its limit and no additional test kits can be purchased at the present time. He found out in the jurisdictional meeting that the directly funded providers are asked to budget for test kits which would release further funding. HAHSTA also continues to pursue other technologies; however, no contract is currently in place with a manufacturer.
<p>Red Carpet Entry Presentation</p>	<ul style="list-style-type: none"> • Bethany Wilfert gave a presentation on the Red Carpet Entry program. Red Carpet Entry is designed to improve health outcomes for individuals within the District of Columbia recently diagnosed with HIV/AIDS or who have fallen out-of-care, through prompt and effective linkage to quality HIV specialty care. <p>Discussion/Q&A:</p> <ul style="list-style-type: none"> • Rev. Dana Tolliver asked for clarity on the 311 number referenced in the presentation. She was advised that the number 311 is the DC call-in line that provides information on the District and its services. • Mark Baker made the statement that there are no standards with Red Carpet. Some run the program well while others don’t. He asked what’s being done to improve the program standards and what happens to those providers who fail to follow the process properly? • Mr. Rocha commented that most places having issues are those who are not authorized Red Carpet providers. Also, he explained that a tool is being developed to evaluate the program and that tool will also be a mechanism for people to submit feedback on the program’s performance. • Calvin Gerald expressed the importance of having trained individuals greeting Red Carpet clients to ensure that the experience is professional, because they are the first person the client sees. He also stated the experience with some is very unprofessional which could discourage a client’s from getting the care they need or remaining in care. In response, Ms. Wilfert advised that the evaluation tool would be used to capture these types of service delivery details. Mr. Rocha also stated that until this tool is implemented, HAHSTA should be contacted directly with this type of information. • Ron Swanda asked for clarification as to whether there are grant funds



	<p>for the Red Carpet Program; he asked whether providers were paid to participate. Mr. Rocha stated providers are <u>not</u> and HAHSTA does not fund the program. He suggested that there may have been some funding early in the development and implementation that covered creating & distributing brochures, getting the word out and other resources but there is not an ongoing grant. Mr. Swanda pointed out that the Ryan White Planning Council believes Red Carpet Entry is part of their Early Intervention Services (EIS) budget and suggested maybe the matter could be clarified.</p> <ul style="list-style-type: none"> The group was reminded that the Red Carpet Entry program is for newly diagnosed and those who have fallen out of care. Brian Watson asked how many people have used the service. It was reported that a survey was given to providers (<i>CTR sites</i>) and though everyone didn't respond to the survey, of the responses received 65 people were noted to have used the process and were seen within 48 – 72 hours.
<p>CPG Reorganization:</p>	<p>Melina Afzal gave a background on how the re-organization of the CPG came about and the group discussed where the process is currently and what has to occur for it to be completed. It was stated that attempts will be made to complete the process by September.</p>
<p>Work Plan Committee:</p>	<p>Terrence Young reported that the Work Plan group held a discussion on what the work plan timeframe should be currently. He stated the committee believes it should be from now (<i>August</i>) through the vote on concurrence and deliverables and milestone will be in each section of goals, objectives and activities. He felt it was now time for the committee to suggest the actual goals and activities to go within the workplan.</p>
<p>FOA Grant:</p>	<p>Mr. Rocha made the CDC Funding Announcement FOA presentation.</p> <p>Discussion/Q&A:</p> <ul style="list-style-type: none"> The application is due August 30th with a 5 year funding cycle. Funding on the Flagship grant is based on the proportion of people living with HIV/AIDS in each jurisdiction in 2008. The FOA is divided into three areas: category A (HIV Prevention Portfolio – core funding), category B (Expanded HIV Testing for Disproportionally Affected Populations), category C (Demonstration Projects to implement and evaluate).
<p>Concurrence:</p>	<p>With the concurrence, now the CPG must state whether it concurs that the HIV Prevention Plan to be submitted in June 2012 includes prevention resources to be allocated to the populations and areas with the greatest HIV disease burden.</p>
<p>Next Steps:</p>	<ul style="list-style-type: none"> - Send Survey to members to solicit a decision on the August meeting. - Complete Reorganization. - Tiffany West Ojo Epi Update Presentation



Handouts:	<ol style="list-style-type: none">1. Agenda – July 14, 20112. June 09, 2011 Draft Minutes3. HPCPG Attendance June 20114. FOA Partner Handout5. Suggested CPG Workplan Format
MEETING ADJOURNED	Meeting adjourned @ 7:43pm
NEXT MEETING	TBD, 5:30 pm – 8:00 p.m. 899 North Capitol Street NE, 4 th Floor Washington, DC 20002