



**DISTRICT OF COLUMBIA  
DEPARTMENT OF HEALTH  
HEALTH PROFESSIONAL LICENSING ADMINISTRATION  
BOARD OF MARRIAGE AND FAMILY THERAPY**

To expedite the processing of your **NEW LICENSE APPLICATION** be sure to follow the instructions carefully before mailing your application package. It is important to send in all the required supporting documents listed below based on the method by which you are applying:

**MFT BY EXAMINATION**

Checklist of Supporting Documents Required

- A complete signed application for DC License
- Two (2) recent passport photos (2" X 2")
- Social Security Number or a Sworn Affidavit
- Official transcript(s) (with seal) may be sent directly from the school, but is preferred that it accompany the application in a sealed envelope.
- Supervision Experience Form.
- Fee in the form of Check, Money Order or Certified Check payable to the DC Treasurer.

\$262 (Application and Licensing Fee).

**MFT BY RE-EXAMINATION**

Checklist of Supporting Documents Required

- A complete signed application for DC License
- Two (2) recent passport photos (2" X 2")
- Social Security Number or a Sworn Affidavit
- Fee in the form of Check, Money order or Certified Check - Payable to DC Treasurer.  
  
\$85 (Application Fee).

**MFT BY ENDORSEMENT**

Checklist of Supporting Documents Required

- A complete signed application for DC License
- Two (2) recent passport photos (2" x 2")
- Social Security Number or Sworn Affidavit
- Letter of Verification for currently unrestricted license
- Official transcript(s) (with seal) may be sent directly from the school, but is preferred that it accompany the application in a sealed envelope.
- Fee in the form of Check, Money Order or Certified Check - Payable to DC Treasurer.

\$262 (Application and License Fee)