



Government of the District of Columbia  
Department of Health  
Board of Long-Term Care Administration

**MEETING MINUTES**

899 NORTH CAPITOL ST. NE – 2<sup>ND</sup> FLR.  
WASHINGTON, DC 20002

**August 4, 2016**

**10:00 am - 12:00 pm**

DRAFT



**Government of the District of Columbia  
Department of Health  
Board of Long-Term Care Administration**

BOARD MEMBERSHIP/ATTENDANCE: 10:03AM

BOARD MEMBER PRESENT:		
	Keysha Dale, Chairperson	
QUORUM:	YES	
STAFF PRESENT:	Robin Jenkins, Executive Director	
	Fatima Abby, Health Licensing Specialist	
	Deb Moss, Investigator	
	Panravee Vongjaroenrat, Attorney	

DRAFT



**Government of the District of Columbia  
Department of Health  
Board of Long-Term Care Administration**

OPEN SESSION (OS) AUGUST 2016

OS-0804-01	<p><b><u>OPEN SESSION MINUTES</u></b> The board unanimously approved the Open Session Minutes of the February 18, 2016 meeting as recorded.</p>	
OS-0804-02	<p><b><u>BOARD/DEPARTMENT'S REPORT</u></b></p> <p><b>A. <u>SENIOR DEPUTY DIRECTOR'S REPORT</u></b> There was no report from the Senior Deputy Director.</p> <p><b>B. <u>EXECUTIVE DIRECTOR'S REPORT</u></b> Ms. Robin Jenkins, Executive Director, reported on the following items:</p> <ul style="list-style-type: none"> <li>• The Board received notification from NAB stating that the Prometric will no longer administer examinations after July 16<sup>th</sup>. NAB's new exam administration partner is PSI Services. Candidates will be rescheduled into a PSI testing Center.</li> <li>• The former LTCA Board Chair, Mr. Steven Nash was awarded 2016 Dr. Herbert Shore Outstanding Mentor Award for his leadership as a mentor. He will accept his award at the LeadingAge Annual Meeting and Expo, October 30<sup>th</sup> - November 2<sup>nd</sup>, 2016, in Indianapolis.</li> </ul> <p><b>C. <u>BOARD ATTORNEY'S REPORT</u></b> AAG Panravee Vongjaroenrat informed the Board that there is a pending legislative amendment that was submitted by the DC Department of Health. This legislative amendment will require all facilities to report termination, suspension or sanction of health professionals due to incompetent, misconduct, etc. The reporting must be completed within ten (10) days. A failure to do so may result in a fine up to 10,000 dollars. All allegations must be reported to the Boards.</p> <p><b>D. <u>CHAIRPERSON'S REPORT</u></b> Ms. Keysha Dale, Board Chair, stated that Ms. Christy Kramer is resigned from the Board due to relocation.</p> <p>The NAB annual meeting was held on June 8-10 in Cleveland, Ohio.</p> <ul style="list-style-type: none"> <li>• A new chair was appointed at the meeting. The implementation of the Health Services Executive (HSE) license was discussed at the meeting. This HSE will allow the administrators to practice nursing home administration, assisted living and home health care under one license. The next Mid-year convention meeting will be held at Atlanta, Georgia.</li> </ul> <p>The Board will work on implementing an Administrator-In-Training Program before the end of 2016.</p>	



**Government of the District of Columbia  
Department of Health  
Board of Long-Term Care Administration**

OS-0804-03	<p><b><u>NURSING HOME ADMINISTRATION REGULATIONS- Revision needed</u></b></p> <p>The Board reviewed the prevision in Section 6211.2(b), which allows student to practice as student administrator, without fulfillment of education requirements, as long as the student submits a letter from his/her educational institution.</p> <p>The Board chair believes that the whole section 6211.2 should be removed. The Board decided to review the whole regulations and make any appropriate changes at once, maybe as part of the AIT Program with the help of the other administrators.</p> <p>In addition, the Board discussed the inactive status requirements. The Board would like to implement refresher courses for the nursing home administrators who have not been practicing for few years and placed their license on inactive status.</p> <p>The Board will continue their discussion on the regulations.</p>	
OS-0804-04	<p><b><u>DISCUSSION ON LGBTQ REQUIREMENTS</u></b></p> <p>The LGBTQ Cultural Competency Continuing Education Amendment Act passed by the Council requires all the Boards to implement two (2) hours of CEUs during the renewal. The Board decided to include those required 2 hours LGBTQ within the required forty (40) hours.</p>	

At the end of the board meeting the chairperson read the following: Upon conclusion of the open session meeting pursuant to the DC Official Code 2-575B and for the purposes set forth therein, the Board will move into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations.

The open session board meeting was adjourned at 10:40am.