



Government of the District of Columbia
Department of Health
Board of Long-Term Care Administration

MEETING MINUTES
899 NORTH CAPITOL ST. NE – 2ND FLR.
WASHINGTON, DC 20002

October 12, 2016

10:00 am - 12:00 pm



Government of the District of Columbia
Department of Health
Board of Long-Term Care Administration

BOARD MEMBERSHIP/ATTENDANCE: 10:25AM

BOARD MEMBER PRESENT:		
	Keysha Dale, Chairperson	
QUORUM:	YES	
STAFF PRESENT:	Robin Jenkins, Executive Director	
	Fatima Abby, Health Licensing Specialist	
	Deb Moss, Investigator	
	Panravee Vongjaroenrat, Attorney	



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OPEN SESSION (OS) OCTOBER 2016

OS-1012-01	<p><u>OPEN SESSION MINUTES</u> The Board approved the Open Session Minutes of the August 4, 2016 meeting as recorded.</p>	
OS-1012-02	<p><u>BOARD/DEPARTMENT'S REPORT</u></p> <p>A. <u>SENIOR DEPUTY DIRECTOR'S REPORT</u> There was no report from the Senior Deputy Director.</p> <p>B. <u>EXECUTIVE DIRECTOR'S REPORT</u> Ms. Robin Jenkins, Executive Director, reported on the following items:</p> <ul style="list-style-type: none"> • All Board Members received a key fob which gives them an access to enter the Department of Health building. • The board was informed that a licensed social worker was moved forward for appointment for the Board's health professional position. The appointed board member has not been sworn in yet. <p>C. <u>BOARD ATTORNEY'S REPORT</u> There was no report from the attorney.</p> <p>D. <u>CHAIRPERSON'S REPORT</u> Ms. Keysha Dale, Board Chair and Ms. Fatima Abby, Health Licensing Specialist will be attending the National Association of Long Term Care Administration Boards (NAB) 2016 Mid-Year Meeting on November 9-11, 2016 in Atlanta, Georgia. Updates the Board on the number of states that are currently accepted the Health Services Executives License (HSEL) and also the name of states which license home health care administrators and assisted living administrators.</p> <p>The Board decided to move the LGBTQ Cultural Competency Continuing Education requirements forward and implementing it to the regulations.</p>	
OS-1012-03	<p><u>NURSING HOME ADMINISTRATION REGULATIONS- Revision needed</u> The Board requested to create a subcommittee of licensed administrators and health regulation and licensing staff that would draft the home health care and assisted living administrators' licenses.</p>	

At the conclusion of the open session meeting pursuant to the DC Official Code 2-575B and for the purposes set forth therein, the Board moved into the closed executive session portion of the meeting to consult with the Board attorney, discuss disciplinary matters and hear reports concerning violations of the law or regulations. This open session meeting was adjourned at 11:50am.