



**Government of the District of Columbia
Department of Health
Board of Long-Term Care Administration**

**MEETING MINUTES
899 NORTH CAPITOL ST. NE – 2ND FLR.
WASHINGTON, DC 20002**

September 23, 2014

10:00 am - 12:00 pm



**Government of the District of Columbia
Department of Health
Board of Long-Term Care Administration**

BOARD MEMBERSHIP/ATTENDANCE:

BOARD MEMBERS:		
PRESENT:	Keysha Dale, Chairperson	
	Steven Nash, Board Member	
ABSENT:	Christy Kramer, Board Member	
QUORUM:	YES	
STAFF:	Robin Jenkins, Executive Director	
	Fatima Abby, Health Licensing Specialist	
	Deb Moss, Investigator	
LEGAL STAFF:	Panravee Vongjaroenrat, the Office of Attorney General	
VISITORS:	Janine Finck-Boyle, LNHA, The Washington Home, is representing DC Health Care Association	

The minutes begins on the next page.



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OPEN SESSION SEPTEMBER 2014

OS-0923-01	<p><u>OPEN SESSION MINUTES</u> The board unanimously approved the June 2014 open session minutes as recorded.</p>	
OS-0923-02	<p><u>BOARD/DEPARTMENT'S REPORT</u></p> <p>A. <u>SENIOR DEPUTY DIRECTOR'S REPORT</u> There is no report from the Senior Deputy Director.</p> <p>B. <u>EXECUTIVE DIRECTOR'S REPORT</u> There is no report from the Executive Director.</p> <p>C. <u>BOARD ATTORNEY'S REPORT</u> Ms. Panravee Vongjaroenrat, Board Attorney, stated that the United States Department of Justice and the Louisiana Supreme Court signed a settlement agreement and put an end to the Department's investigation into Louisiana's questionable treatment of lawyers and bar applicants with mental disabilities. The Department of Justice had alleged that the court's procedures for evaluating bar applicants unlawfully discriminated against those with mental health disabilities and therefore, it violated the American with Disabilities Act ("ADA"). Under the settlement, the court's character and fitness review of an applicant must now focus principally on the applicant's past conduct rather than on the applicant's condition.</p> <p>AAG Vongjaroenrat is now consulting with the Department of Health Attorneys and General Counsel to see whether or not to remove or revise the questions about mental health on the licensure/renewal applications</p> <p>D. <u>CHAIRPERSON'S REPORT</u> The National Association of Long Term Care Administrator Boards (NAB) annual meeting will be held on November 12-14, 2014 in San Francisco at the Hilton San Francisco Financial District Hotel. The Board members and Ms. Fatima Abby will attend the meeting.</p> <p>Ms. Keysha Dale, Chairperson, attended DC Health Care Association Board meeting in August. At that meeting, Ms. Dale stated that she provided Board updates regarding the new</p>	



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	<p>chairperson, new governing of the assisted living and home health administrators, and the increasing of board members. In addition, she also reported the new Board partnership with the Department of Health’s Health Care Facilities Division (HCFD). As results from the DCHCA meeting, there were few of suggestions that come-forth from the association:</p> <ul style="list-style-type: none"> a) Desire of wanting to be a part of the development of the criteria to address potential facilities that are referred by HCFD and b) Being part of any updates and communications from the Board. <p>Mr. Steve Nash, Board Member, also added that, prior to the August DCHCA meeting that Ms. Dale attended; he shared the above upcoming changes with the DCHCA. He stated that he informed DCHCA that Dr. Sharon Lewis, Program Manager at HCFD, shared the deficiency concerns of some of the nursing home facilities with the Board.</p> <p>The Board also wanted everyone to be aware that the Board now accepts AIT preceptorship trainings from Maryland Board of Examiners conducted by The Beacon Institute and Indiana Health Care Association’s preceptor online course.</p>	
OS-0923-03	<p><u>LONG-TERM CARE ADMINISTRATION RULEMAKING</u></p> <p>The Omnibus Health Regulation Amendment Bill is under technical amendment. The Board created a subcommittee which will create the regulations once it is ready.</p> <p>The Board would like to reach out to other organizations and associations related to aging population and home health Association such as LeadingAge, DC Health Care Association, etc. The Board requested Ms. Janine Finck-Boyle, LNHA, to forward the information to DC Health Care Association.</p>	
OS-0923-04	<p><u>PRECEPTOR’S TRAINING- Recording Audio</u></p> <p>The board staff and the HRLA IT Specialist and his supervisor met</p>	



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	<p>regarding specifications for the audio. The IT representatives must present the specifications to the DC government Office of the Chief Technology Officer (OCTO) for review and recommendations for security, posting, access, and documentation of the completion of the audio.</p>	
OS-0923-05	<p><u>Facility Name Change</u></p> <p>The name of the Methodist Home has changed to Forest Hill. A copy of the Press release is attached for Board's record.</p> <p>In addition, the Board discussed whether or not to make it a requirement for the administrators to notify the Board about the facility name. Mr. Steve Nash, Board Member, suggested not making the facility name change information as a requirement on the NHA Regulations. Mr. Nash stated that the DC Department of Health/Health Care Division already requires Nursing Homes to notify them about facilities name changes, therefore, he believes that the Board does not need include that requirement on their NHA Regulations. The Board agreed.</p>	
OS-0923-06	<p><u>Audit</u></p> <p>The Board requested to audit ten percent (10%) of the renewed licensees. In addition, one of the licensed NHA Board members will be selected for audit.</p>	

This completes the Open Session minutes.