



Government of the District of Columbia  
Department of Health  
Board of Physical Therapy



**MEETING MINUTES**  
**899 NORTH CAPITOL ST. NE – 2<sup>ND</sup> FLR.**  
**WASHINGTON, DC 20002**

**December 17, 2013**

**3:30 pm-5:30 pm**



Government of the District of Columbia  
Department of Health  
Board of Physical Therapy



BOARD MEMBERSHIP/ATTENDANCE: 3:50 pm

|                |  |  |
|----------------|--|--|
| BOARD MEMBERS: |  |  |
|                | Senora Simpson, Dr.PH, Board Chair         |  |
|                | Pamela Robinson, PT, Board Member          |  |
|                | Christopher Cousins, PT, Board Member      |  |
|                | Beverly Gordon, PT, Board Member           |  |
|                |  |  |
| STAFF:         | Robin Jenkins, Executive Director          |  |
|                | Fatima Abby, Health Licensing Specialist   |  |
|                | Mark Donatelli, Investigator               |  |
|                |  |  |
|                |  |  |
| LEGAL STAFF:   | Carla Williams, Assistant Attorney General |  |
|                |  |  |
| VISITORS:      | None                                       |  |
|                |  |  |

The minutes begins on the next page.



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## OPEN SESSION

|            |   |  |
|------------|---|--|
| OS-1217-01 | <p><b><u>OPEN SESSION MINUTES</u></b></p> <p>Consideration of the Open Session Minutes of the September 17, 2013 meeting.</p> <p><b>September 17, 2013 Minutes were approved and the motion was passed unanimously.</b></p>   |  |
| OS-1217-02 | <p>Consideration of the Open Session Minutes of the November 19, 2013 meeting.</p> <p><b>November 19, 2013 Minutes were approved and the motion was passed unanimously.</b></p>   |  |
| OS-1217-03 | <p><b><u>EXECUTIVE DIRECTOR'S REPORT</u></b></p> <p>Ms. Robin Jenkins, Executive Director, stated the Senior Deputy Director has not been nominated yet.</p> <p>Ms. Jenkins is working with Ms. Tracie Hughes from the Board of Ethics and Government Accountability to ensure that the Boards are in compliance with the Open Meeting Act (OMA).</p> <p>There are 1007 physical therapists and physical therapist Assistants licensed in the District of Columbia.</p> |  |
| OS-1217-04 | <p><b><u>CHAIRPERSON'S REPORT</u></b></p> <p>Dr. Senora Simpson, Chairperson, will be attending the Combined Sections Meeting (CSM) on February 3-6, 2014 at Las Vegas, Nevada.</p>   |  |
| OS-1217-05 | <p><b><u>BOARD ATTORNEY'S REPORT</u></b></p> <p>There was no report from the Board attorney.</p>  |  |
| OS-1217-06 | <p><b><u>DISCUSSION ON CE AUDITS</u></b></p> <p>The Board approved staff to review and approve compliant audit. Non-compliant audit will come for Board approval.</p>   |  |



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**Background:** Audit letters were mailed out on October 31, 2013 to the selected licensees. Sixty-three (63) PTs were selected and two (2) PTAs. On July 16, 2013, the Board voted to audit 10% of the licensed physical therapists and physical therapist assistants. The Board will also audit those who failed the 2011 audit.