



DISTRICT OF COLUMBIA DEPARTMENT OF HEALTH
HEALTH PROFESSIONAL LICENSING ADMINISTRATION
BOARD OF PODIATRY LICENSURE CHECKLIST



Please use the provided checklist to assist in the application process. It is **IMPORTANT** to send all of the required supporting documents listed below based on the method by which you are applying for licensure.

PODIATRIST BY EXAMINATION

Checklist of **REQUIRED** Documents:

- A complete signed application for DC License
- Two (2) recent passport photos (2" X 2")
- Social Security Number or a Sworn Affidavit
- Photocopy of a government issued **photo ID** (such as valid driver's license)
- Name Change Document (Marriage Certificate, Divorce Decree or Court Order), if applicable.
- Official Podiatry School Transcript
- NBPME – Certified National Exam Results – Parts 1 and 2
- Part 3- Passing score is 75 or above
- Official Proof of Residency
- Three (3) Professional References
- \$264 for Application and License Fee must be in the form of Check, Money Order or Certified Check, payable to DC TREASURER.
- Criminal Background Check – to schedule an appointment call 1-877-783-4187 or go to www.identogo.com (fee varies by State)

PODIATRIST BY ENDORSEMENT

Checklist of **REQUIRED** Documents:

- A complete signed application for DC License
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- Social Security Number or a Sworn Affidavit
- Photocopy of a government issued **photo ID** (such as valid driver's license).
- Name Change Document (Marriage Certificate, Divorce Decree or Court Order), if applicable.
- Official Podiatry School Transcript
- NBPME – Certified National Exam Results – Parts 1 and 2
- Part 3- Passing score is 75 or above
- Official Proof of Residency
- Three (3) Professional References
- Letter of verification from each state of licensure
- \$264 for Application and License Fee must be in the form of Check, Money Order or Certified Check, payable to DC TREASURER.
- Criminal Background Check – to schedule an appointment call 1-877-783-4187 or go to www.identogo.com (fee varies by State)