



DC HIV Prevention Community Planning Group		Meeting Minutes
GROUP	HIV Prevention Community Planning Group	
MEETING TITLE/TYPE	Full HPCPG Meeting	
DATE / TIME	June 09, 2011	5:00 pm – 7:30 pm
LOCATION/ROOM	899 North Capital St., N.E. Room 406, Washington DC	

ATTENDEES/ROLL CALL: 18 voting members were present					
Member	Present	Absent	Member	Present	Absent
Melina Afzal	x		Ken Pettigrew	x	
Patty Alleman		x	Richard Rice, MA	x	
Natalia Averett	x		<i>Laureen Lynch-Ryan, Alt.</i>		x
Mark Baker	x		Nestor Rocha	x	
Susan M. Blake, Ph.D.	x		Hazel V. Smith		x
Chris Bryant	cc		<i>Abby Charles, Alt.</i>		x
Cyndee Clay	x		Tyler Spencer		x
Margaux Delotte-Bennett	x		Ron Swanda	x	
Manuel Diaz-Ramirez		x	Rev. Dana Tolliver	x	
<i>Jose Ramirez, Alt</i>		x	Mamie Washington	x	
Calvin Gerald	x		Brian Watson	x	
Leandrea Gilliam	x		Pernell Williams		x
Andrew Kerkhoff		x	Terrence L. Young	x	
Daniel O'Neill	cc		<i>Kehinde Hall, Alt.</i>		x
<i>David Mariner, Alt.</i>		x	Meredith Zoltick	x	
HAHSTA Staff					
Donald Babb, Stacey Cooper, Carolyn Thompson, Anitra Denson					
Guests					
Tony Wooden (Deaf Reach), Earl Terry (Deaf Reach), Ronald King, Maranda Ward, Earline Budd, Bethany Wilfert, Marjorie Prezzy					
Logistical & Technical Support					
Bianca Stewart, TCBA					

**cc - represents Conference Call

AGENDA	
Item	Discussion
Call to Order	The meeting was called to order at 5:07 p.m. by Carolyn Thompson.
Approval of Agenda	A motion to approve the agenda was moved by Richard Rice and second by Ron Swanda. Vote: 13- in favor; 0-opposed; 0-abstentions The agenda was approved.
UCHAPS Presentation	A presentation by Anna Ford of UCHAPS was given on the National AIDS Strategy and related topics.
Break	The group decided not to take a break.
Approval of Minutes	Changes to the minutes included: - Melina Afzal & Dan O'Neil were absent, not present at the May meeting.



	<p>A motion to approve the minutes with amendments was moved by Richard Rice and second by Terrance Young. Vote: 16- in favor; 0-opposed; 2-abstentions The minutes were approved.</p>
<p>Update on CPG Work Plan</p>	<p>It was raised by the work plan and the ad hoc members that it was unclear how the work plan will be completed without the pieces necessary to complete the plan.</p> <p>Terrance Young explained the ad hoc committee has what it needs to do their part; a roadmap to a work plan, not developing the work plan is the ad hoc committee’s task.</p>
<p>Overview of the Prevention Plan and its components</p>	<p>Donald Babb gave a presentation on the Prevention Plan components including the new CSA. A new RFA will be released next year so prioritization of populations has to be discussed.</p>
<p>New CSA discussion and vote</p>	<p>Nestor Rocha shared that the CSA was distributed a month ago and it will be a critical component of the new plan.</p> <p>Richard Rice expressed that he feels there is still a lot of old data included in the recently provided CSA. Mr. Babb stated that more up to date data may be added to the CSA.</p> <p>Susan Blake asked for clarity regarding what exactly is being voted on. Mr. Rocha advised it is the accepting of the CSA document itself keeping in mind that there will be some stylistic changes. Then there will be a separate vote to incorporate the CSA into the prevention plan.</p> <p>Dr. Blake asked if a discussion will also be held on the resource inventory. She advised that there was going to be a list given of all the funded agencies that would be easily incorporated in the plan. Mr. Rocha stated there is a resource book that currently exists. Natalia Averett thinks that a disclaimer should be included if the CSA becomes a public document.</p> <p>Mr. Babb suggests voting on the CSA and then a voting separately on the qualifiers of the CSA.</p> <p>Motion: Cyndee Clay moves to approve the CSA. Second by Dana Tolliver 9 – approved; 2 – opposed; 7-abstained</p> <p>Motion: Natalia Averett moves that the newly approved CSA is duly noted that additional work needs to be done around the resource inventory and other data. Second by Cyndee Clay</p> <p>Margaux Delotte-Bennett requested that an amendment be done to the motion to include a timeframe for when the pieces that are missing to be provided.</p> <p>Amended Motion: The newly approved CSA is duly noted that additional work needs to be done around the resource inventory and other data within a six</p>



**month time frame.
16 t approved; 1-opposed; 1-abstention
THE MOTION IS PASSED.**

It was explained by Mr. Rocha that the expired plan will be made active with the inclusion of the recently approved CSA. The prioritization and elements other than the CSA will not be changed. Prioritization will probably take place early next year. It was reiterated that this motion is to take the CSA and incorporate it into the expired plan, which would make that plan active.

An end date needs to be established to update the plan once again that would include new strategies, prioritizations and other data. Melina Afzal suggested September 2012 be the deadline. Mr. Rocha points out that all the work will be ongoing.

Meredith Zoltick asked who the CSA is given to for the work to get done. Mr. Rocha states currently there are no resources to have a complete resource inventory done and that what has been provided is the end product of what there were allocations for. Mr. Rice believes that CPG needs to be more active in choosing who does the CSA in the future.

Ms. Zoltick asked will there be subjective data used in the areas where the information is not as clear. Mr. Rocha said there isn't subjective data but there are limits to the data.

**New/Extended
Prevention Plan
discussion and vote**



	<p>Mr. Babb advised that the resource inventory and gaps analysis is obsolete after a year and that there is a two year funding period.</p> <p>Motion: Integrate the CSA into the Prevention Plan and extend the plan until September 2012. Moved by Natalia Averett, Second by Cyndee Clay. 18 t approved; 0-opposed; 0-abstention THE MOTION IS PASSED.</p> <p>Motion: CPG review the strategies, interventions and prioritize populations included in the Prevention Plan and make recommendations by August 2012. Moved by Natalia Averett, Second by Margaux Delotte-Bennett. 18 t approved; 0-opposed; 0-abstention THE MOTION IS PASSED.</p> <p>Dr. Blake states asked is there a way to give suggestions on how things could be done that would cause the CPG to be more productive. Mr. Rocha states that when the committees are created it will allow the proper channels to provide suggestions.</p> <p>Dana Tolliver and Ken Pettigrew volunteer to work on the resource inventory.</p> <p>Mr. Young requested another conference call be set-up for the ad hoc Work Plan committee. Donald will send email to coordinate work plan call for ad hoc group</p>
<p>Announcements</p>	<ul style="list-style-type: none"> - Donald Babb - The 2011 National HIV Prevention Conference will be held August 14-17. If a member is interested in going, they must provide a written statement stating why they should be chosen to represent the CPG. - Mammoth Theater is having a production called BootyCandy and sexual health workshops this month. - Dan O’Neil - DC Community Collation for the International AIDS Conference Policy Committee is putting together their Policy Platform and will be having a series of town hall meetings over the next month. There is also an online survey as well.
<p>Handouts:</p>	<ol style="list-style-type: none"> 1. Agenda – June 09, 2011 2. May 12, 2011 Draft Minutes 3. HPCPG Attendance 2011 4. UCHAPS (ECHPP, 12 Cities and NHAS Implementation) Presentation 5. Components of the HIV Prevention Plan Presentation 6. CDC National HIV Conference 2011 Memo
<p>MEETING ADJOURNED</p>	<p>Meeting adjourned @ 7:45pm</p>
<p>NEXT MEETING</p>	<p>July 14, 2011, 5:30 pm – 8:00 p.m. 899 North Capitol Street NE, 4th Floor Washington, DC 20002</p>