



## PLANNING COUNCIL (PC)

## MEETING MINUTES

THURSDAY – JULY 27, 2017 – 6:00PM TO 8:00PM

899 N CAPITOL ST NE ROOM 406/407 – HAHSTA WASHINGTON DC 20002

<b>ATTENDEES/ROLL CALL</b>					
<b>Planning Council Members</b>	<b>Present</b>	<b>Absent</b>	<b>Planning Council Members</b>	<b>Present</b>	<b>Absent</b>
Adkins, Sarcia		X	Kharfen, Michael	X	
Anderson, Gwen	X		Kier, Randy		X
Baker-Holley, Dustin		X	Kirkland-Isaac, Margot		X
Baker-Holley, Nathaniel		X	Kurowski, Pamela	X	
Blocker, Lakisa		X	Marachelian, Alis	X	
Brentini, Stan		X	Mekonnen, Betelhem	X	
Cannon-Williams, Sherla		X	Mikre, Meriam	X	
Coker, Sharon	X		Morse, Ka'leef		X
Cooper-Smith, Marjorie		X	Nnoko, Renate	X	
Criswell, Debbie	X		Pannell, Altmann	X	
Decker, Thomas	X		Sanders, Scott	X	
Dutta, Trina	X		Smith-Bullock, Tyranny	X	
Edmonds, Calie		X	Tadesse, Beth	X	
Fonseca, Julio	X		Teague, Christine		X
Fogal, Doug	X		Turner, Melissa	X	
Jackson, Roxanne		X	Zoerkler, Jennifer	X	
<b>Administrative Agent Representatives</b>	<b>Present</b>	<b>Absent</b>	<b>Administrative Agent Representatives</b>	<b>Present</b>	<b>Absent</b>
Puranik, Rashmi		X	Moore, Tarsha	X	
Barner, David		X			
Hayes-Cozier, Ravinia	X				
<b>HAHSTA Staff</b>	<b>Present</b>	<b>Absent</b>	<b>PC Staff</b>	<b>Present</b>	<b>Absent</b>
Barnes, Clover	X		Lamont Clark	X	
Varga, Leah	X		Patrice Bailey	X	
Lago, Lena	X				
<b>HIGHLIGHTS</b>					
<ul style="list-style-type: none"> <li>○ Chair Report</li> <li>○ Recipient Report</li> <li>○ Jurisdictional Reports</li> </ul>					



AGENDA	
Item	Discussion
Call to Order	The meeting was called to order by Scott S. 6:09pm. He asked for a moment of silence then asked everyone to introduce themselves for the record.
Review and Approval of the Agenda	Approval for the July 21, 2017 agenda was motioned. The agenda was approved.
Review and Approval of the Minutes	June 22, 2017 Meeting minutes were motioned and approved.
Recipient/ Jurisdictional Reports	<p><b>Clover Barnes provided a synopsis report for each jurisdiction.</b></p> <p>DC is spent at 71.4%, MD is spent at 66.2%, and VA is spent at 57%, with WVA at 83.2%. The entire EMA is spent at 66.9% of the expected 75%. She noted that these are four month continuations so they are not concerned about over or under spending.</p> <p>The final award for Grant Year 27 was received on July 3, 2017. The total Part A award for Grant Year 27 is <b>\$32,517,292</b>, which is an increase of <b>\$465,768</b> from last year. They will update what happens once the four month extension is over.</p> <p>HRSA will come for a site visit the week of December 4<sup>th</sup>.</p>
PSRA Training	<p>There were four presentations given:</p> <ul style="list-style-type: none"> <li>Jenevieve Opuku, HAHSTA, provided a presentation on How to Use HIV Data for Planning, and overview of surveillance data.</li> <li>Lena Lago, HAHSTA, provided an overview of data specific to the Ryan White program which is obtained via the CareWare system. At the end of her presentation Lena Lago noted that they recently hired a CareWare Administrator.</li> <li>Naomi Seiler and Greg Dwyer, both of George Washington University, provided a Financial Inventory for HIV for the DC EMA.</li> <li>Lena Lago gave an overview of the 75/25 (Core Services) Waiver that HAHSTA will apply for to HRSA.</li> </ul>
Planning Council Government Co- Chair Report	N/A
<b>ANNOUNCEMENTS/OTHER DISCUSSION</b>	
<b>HANDOUTS</b>	
Agenda dated 7/21/2017	



Minutes dated 6/22/2017  
 Recipient Report  
 Recipient Narrative Report  
 EMA-Wide Roll Up FOAC Allocations and Awards  
 Jurisdictional District of Columbia and West Virginia Report  
 DC and West Virginia Utilization Report  
 NOVA Regular FOAC Report  
 NOVA MAI FOAC Report  
 NOVA Client Utilization  
 NOVA Reprogramming Request Motion  
 Suburban Maryland Regular Part A and MAI FOAC Report  
 Conflict of Interest Form  
 Member Profile Form

<b>MEETING ADJOURNED</b>	7:54 PM
<b>NEXT MEETING</b>	August 24, 2017 HAHSTA 899 N Capitol St NE, 4 <sup>th</sup> Fl Washington DC 20002

**I, as Planning Council Government Co-Chair, hereby certify the accuracy of the above minutes:**

		<b>Date the Minutes were approved by the Planning Council:</b>
<b>Signature of: Ka'leef S. Morse, MHS Government Co-Chair</b>	<b>Date:</b>	