



## PLANNING COUNCIL (PC)

## MEETING MINUTES

THURSDAY – JUNE 22, 2017 – 5:00PM TO 8:00PM

SILVER SPRING CIVIC CENTER 1 VETERANS PLAZA SILVER SPRING MD 20910

<b>ATTENDEES/ROLL CALL</b>					
<b>Planning Council Members</b>	<b>Present</b>	<b>Absent</b>	<b>Planning Council Members</b>	<b>Present</b>	<b>Absent</b>
Adkins, Sarcia	X		Kharfen, Michael		X
Anderson, Gwen	X		Kier, Randy		X
Baker-Holley, Dustin	X		Kirkland-Isaac, Margot		X
Baker-Holley, Nathaniel	X		Kurowski, Pamela	X	
Blocker, Lakisa	X		Marachelian, Alis	X	
Brentini, Stan		X	Mekonnen, Betelhem	X	
Cannon-Williams, Sherla		X	Mikre, Meriam	X	
Coker, Sharon	X		Morse, Ka'leef	X	
Cooper-Smith, Marjorie		X	Nnoko, Renate		EX
Criswell, Debbie		X	Pannell, Altmann	x	
Decker, Thomas		EX	Sanders, Scott	X	
Dutta, Trina	X		Smith-Bullock, Tyranny	X	
Edmonds, Calie		X	Tadesse, Beth	X	
Fonseca, Julio	X		Teague, Christine		X
Fogal, Doug		EX	Turner, Melissa	X	
Jackson, Roxanne		X	Zoerkler, Jennifer	X	
<b>Administrative Agent Representatives</b>	<b>Present</b>	<b>Absent</b>	<b>Administrative Agent Representatives</b>	<b>Present</b>	<b>Absent</b>
Puranik, Rashmi	NA		Moore, Tarsha	NA	
Barner, David	NA				
Hayes-Cozier, Ravinia	NA				
<b>HAHSTA Staff</b>	<b>Present</b>	<b>Absent</b>	<b>PC Staff</b>	<b>Present</b>	<b>Absent</b>
Barnes, Clover	NA		Lamont Clark	X	
Varga, Leah	NA		Patrice Bailey	X	
<b>HIGHLIGHTS</b>					
<ul style="list-style-type: none"> <li>○ Chair Report</li> <li>○ Recipient Report</li> <li>○ Jurisdictional Reports</li> </ul>					



AGENDA	
Item	Discussion
Call to Order	The meeting was called to order by Ka'leef M. at 5:33pm. He first noted that there would be an abridged agenda in order to accommodate the PSRA Training that would take place this evening. He asked for a moment of silence then asked everyone to introduce themselves for the record.
Review and Approval of the Agenda	Approval for the June 22, 2017 agenda was motioned. The agenda was approved.
Review and Approval of the Minutes	May 25, 2017 Meeting minutes were motioned and approved.
Recipient/ Jurisdictional Reports	Scott S. noted that the new Grant Year started on March 1 but there was not a new award provided by HRSA so contracts were extended for a four month period, thru June 2017. There has not been notification of the NOGA, so the contracts have been extended for an additional three months July through September. The Recipient and Jurisdictions expect to be able to award the new contracts begin October 1, 2017. Ka'leef stated they hope to have additional information about the NOGA at the next Planning Council meeting.
Planning Council Government Co- Chair Report	<p><b>Conflict of Interest and Member Profile Forms</b> Ka'leef asked members to complete these forms and to submit them.</p> <p><b>Public Comment Policy</b> Ka'leef discussed that they are trying to stabilize how business gets done at Planning Council meetings. He looked at how other EMAs and TGAs are doing public comment and testimony. He wants to make sure the way they do it is consistent. He asked everyone to look at the policy and share their thoughts at the next meeting.</p> <p><b>Communications Taskforce</b> Ka'leef M. noted the meeting will be held soon and if anyone is interested they should see Lamont to give him their information. Scott S. stated that a Facebook page was created for the Council and they were running an ad for the Consumer Survey on it.</p> <p><b><u>Meeting adjourned at 5:46 at which point the PSRA Training began led by Gina Brown, Technical Assistance provider via HRSA.</u></b></p>
<b>ANNOUNCEMENTS/OTHER DISCUSSION</b>	
Scott S. announced the Mayor released new HIV/AIDS data. He noted that the information is available on the HAHSTA website.	
<b>HANDOUTS</b>	
Agenda dated 6/22/2017 Minutes dated 5/25/2017 Recipient Report Recipient Narrative Report	



EMA-Wide Roll Up FOAC Allocations and Awards  
 Jurisdictional District of Columbia and West Virginia Report  
 DC and West Virginia Utilization Report  
 NOVA Regular FOAC Report  
 NOVA MAI FOAC Report  
 NOVA Client Utilization  
 NOVA Reprogramming Request Motion  
 Suburban Maryland Regular Part A and MAI FOAC Report  
 Public Comment Policy  
 Conflict of Interest Form  
 Member Profile Form

<b>MEETING ADJOURNED</b>	5:46 PM
<b>NEXT MEETING</b>	July 27, 2017 HAHSTA 899 N Capitol St NE, 4 <sup>th</sup> Fl Washington DC 20002

I, as Planning Council Government Co-Chair, hereby certify the accuracy of the above minutes:

		<b>Date the Minutes were approved by the Planning Council:</b>
<b>Signature of:</b> Ka'leef S. Morse, MHS Government Co-Chair	<b>Date:</b>	