



Metropolitan Washington Regional Ryan White Planning Council			Meeting Minutes
Standing Committee	Planning Council		
Meeting Title - Type	Monthly Meeting		
Date / Time	May 26, 2016	6:00pm-7:30pm	
Location/Room	441 4 th Street, NW Washington DC		

ATTENDEES/ROLL CALL					
Planning Council Members	Present	Absent	Planning Council Members	Present	Absent
Adkins, Sarcia	x		Nash, Brittany	x	
Anderson, Gwen	x		Sanders, Scott		
Blocker, Lakisa		ML	Shields, Guy		x
Coker, Sharon	x		Sullivan, Meghan		x
Corado, Ruby			Tadesse, Beth	x	
Decker, Thomas	x	x	Teague, Christine	cc	
Edmonds, Calie	x				
Fonseca, Julio	x				
Grant, Charles		x			
Kharfen, Michael	x	x			
Kier, Randy	x				
Kurowski, Pamela		x			
Lumpkin, Ricardo					
Marachelian, Alis	x	x			
Mekonnen, Betelhem	x				
Mikre, Meriam	x				
Morse, Kaleef	x				
Administrative Agent Representatives					
Agar, Tim	x				
Barmer, David	x		Administrative Agent Representatives	Present	Absent
Hayes-Cozier, Ravinia	x		Moore, Tarsha	x	
HAHSTA Staff	Present	Absent			
Barnes, Clover	x				

PLANNING COUNCIL



			PC Staff	Present	Absent
			Lamont Clark	X	
Guests			Alexis Myers	X	

HIGHLIGHTS
<ul style="list-style-type: none"> ○ Chair Report ○ Grantee Report ○ Jurisdictional Reports

AGENDA	
Item	Discussion
Call to Order	The meeting was called to order by Kaleef M. at 6:15 pm. There is a moment of silence. Then he asked everyone to introduce themselves for the record.
Review and Approval of the Agenda	Approval for the agenda was motioned. The agenda was approved.
Review and Approval of the Minutes	Motioned and approved. Minutes were approved.
Chair Report	Ka’leef announces an Integrated Plan, between Prevention and Care, joint. How to get people from HIV testing all the way to diagnoses and viral load suppression. Consumer engagement will be important from Town Halls. There are 7 members from of RW and 5 members from the HPPG team on the Integrated Plan team. Announces that there is a HIV planner coming on board as well, named Dr. Varga. He also announces that Guy Anthony’s last day was today. A nominations process will be happening for a new community co-chair. Ka’leef asks if anyone has a nomination or if anyone wants to nominate themselves. No one does, so Ka’leef announces that Scott S is the new interim community co-chair, as part of the bylaws.
Recipient Report	Clover beings by verbally announcing the full award for Grant Year 26, which was \$32,051,524. It was received after the narrative was made. The partial award was \$17, 455, 577. A partial award is given in order to allow allocations to begin once the grant year starts, on March 1 st . This was a \$785,956 increase from Grant year 25. For the month of March; Part A expenditures are at 5.3% and should be 8.3%. Part



	<p>A MAI expenditures are at 4.8% and should be at 8.3%. The overall Part A expenditure for the entire EMA is 5.2% and should be 8.3.</p> <p>Part A EMA-Wide. Expenditures are at 6.5% and should be 8.3%.</p> <p>Part A- MAI EMA-Wide. Expenditures are at 8.4% and should be 8.3%.</p> <p>The DC jurisdiction purchased Hepatitis C drugs for a total of \$2,335,606 dollars from GY 25. Clover explains that this money will cure about 22 people. They are 12 or 8 week treatments, depending on each individual. It cost \$100,000 per person.</p> <p>DC/West Virginia report</p> <p>Clover announces that all continuation grants have been executed. All budgets have been approved. For the month of March, 15 of 16 invoices have been received; and 13 of 16 invoices have been received and processed. Also, 2 of 16 invoices have been received but not yet processed</p> <p>West Virginia-</p> <p>Part A expenditures are at 7.2% and should be 8.3%.</p> <p>MAI: Part A MAI expenditures are at 9.8% and should be 8.3%</p> <p>Outreach services are higher than expected to due to increased activity.</p> <p>Beth T asks if WV usually overspends in outreach. Clover answers that the landscape has been changing, and it has causes a shift in funding in WV.</p>
<p>Jurisdictional Reports</p>	<p>Ravinia H does the Maryland Report.</p> <p>She announces that 6 of the 8 sub-recipients contracts are waiting final signature and two are being processed.</p> <p>Overall incurred expense at the end of March is 5.7%. There is no concern for under spending.</p> <p>5.6% for incurred expenses. There was 1 category that seemed slightly underspent and that’s primarily due to fluctuating invoices.</p> <p>Medical Transportation: 1.5% , is an area of concern, and represent some under spending.</p> <p>MAI: Most of MAI service categories were healthy at 7.4% for incurred expense. There were no underspent service areas.</p> <p>Rashmi P does the Virginia Report.</p> <p>She announces that all sub-recipient awards have been made and the sub-recipient contracts have been executed.</p>



	<p>The March 2016 financial report includes complete invoice data for MAI spending in March. Spending is a lot lower than expected in all the service areas other than Mental Health, which is at 14.7%.</p>
Motion	N/A
Public Comment	N/A
Training	None
Committee Updates	<p>Ka’leef announces that standing committees are for everyone to attend and one can become a named member from coming to 3 meetings.</p> <p>Membership/bylaws: Sharon C announces that some newmembers have been approved and will be sworn in June 23rd, on the day of the general body meeting, from 8-9. They are still looking to fill some spaces. She encourages people to apply. She also announces that the committee is updating bylaws and will be submitting it to the executive committee, and will be giving them 30 days to go over the revisions at which point they will bring to the Planning Council for voting. She gives an example, that they will be allowing two co-chairs instead of one. Lamont announces that there are a few unaffiliated PLWH slots in Virginia that still need to be filled, as well as two in MD. And there is also one general slot in DC needing to be filled.</p> <p>CAC- Ka’leef fills in for Chuck G. He announces the upcoming town hall meetings and announces that council is planning to have speakers come in and give information on things such as comorbidities, etc. He encourages consumers to give their observations. A question is asked about the transgender community and if they are being served. Ka’leef answers that transgender individuals came to the Planning Council for psychosocial support groups and other support groups. There was also a transgender data report available last year.</p> <p>Needs Assessment- Beth T announces that they are still discussing the Unmet Needs survey. Last meeting they created a timeline, and an assigned task list. Ka’leef announces that a survey from all Ryan White providers will be distributed and he encourages consumers to answer the survey honestly and completely so they can reflect the proper data. Beth also adds that the people don’t have to receive Ryan White services, it can be anybody who’s HIV positive in the EMA. Beth adds that they will be doing focus groups instead of just online surveys also.</p> <p>CSCS- Ka’leef announces that there will be a comprehensive Care Strategies</p>



	<p>meeting from 10-2 on June 3rd at 899 N. Capitol. He informs that there must be service standards for each Service categor. Health Insurance Premium Cost Assitance, non-medical case management, medical case management, and housing will be the standards that are reviewed on June 3rd. He also adds that the Planning Council reviews the service standards and makes sure they adhere to HRSA, then the recipient makes sure that each provider is adhering to those standards. Dustin adds that WV representatives should come to June 3rd meeting for input. A guest asks what is the consequence for non-compliance of service standards? Clover answers that there is a contract, and if they break the contract, they won't get paid from Ryan White.</p> <p>FOAC- Scott S announces that they are working on the PSRA. There was a training earlier in the month to educate those that aren't quite familiar. There are town halls coming up.</p>
<p>ANNOUNCEMENTS/OTHER DISCUSSION</p>	
<p>HANDOUTS</p>	
<p>Agenda dated 05/26/2016 Recipient Report Recipient Narrative Report YEAR 25 –Reporting Period March 1, 2015 through December 31, 2015 EMA-Wide Roll Up FOAC Allocations and Awards through December 31, 2015 Jurisdictional District of Columbia and West Virginia Report DC and West Virginia Utilization Report NOVA Regular FOAC Report through December 31, 2015 NOVA MAI FOAC Report through December 31, 2015 NOVA Client Utilization Suburban Maryland Regular Part A and MAI FOAC Report through December 31 , 2015 May 2016 Standing Committee Minutes</p>	

<p>MEETING ADJOURNED</p>	<p>6:52 PM</p>
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Metropolitan Washington Regional

RYAN WHITE

PLANNING
COUNCIL



NEXT MEETING	June 23, 2016 441 4 th St NW Washington DC
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