



899 North Capitol St. NE – 2<sup>nd</sup> Floor  
Washington, DC 20002  
January 09, 2018  
1:46 pm – 3:03 pm

# **BOARD OF CHIROPRACTIC**

## **OPEN SESSION MINUTES**

### **Mission Statement:**

“To serve and protect the public and ensure high standards of chiropractic care and professionalism through best practices in regulation, education, and outreach.”

**MEETING PARTICIPANTS:**

<b>BOARD MEMBERS:</b>	
Keita Vanterpool, DC (KV)	
Miya Bazley, DC (MB)	
Justin Klein, DC (JK)	
Torey Mack, MD (TM)	ABSENT
Justin Palmer (JP)	
<b>BOARD STAFF:</b>	
Frank Meyers, JD – Executive Director	
Mary Harris – Health Licensing Specialist	
Angela Braxton – Health Licensing Specialist	
Emilia Moran – Investigator	ABSENT
Diane Moore – IT Support	
Ajay Gohil, Esq. – Board Attorney Advisor	

The Minutes continue on the next page with the Open Session items.<sup>1</sup>

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<sup>1</sup> The order in which the following agenda items are listed does not necessarily reflect the order in which the items will be discussed during the meeting.  
BOARD OF CHIROPRACTIC OPEN SESSION MINUTES  
January 09, 2018

## OPEN SESSION

1:30 pm to 10:30 am

APPROVAL OF MINUTES, CONSENT AGENDA AND STAFF REPORTS		
OS-18-01-001 ALL	<p><b><u>BOARD/DEPARTMENT REPORT</u></b></p> <p><b>A. BOARD CHAIR’S REPORT</b> The Board Chair provided information on the following topics:</p> <ol style="list-style-type: none"><li>1. Upcoming Travel<ol style="list-style-type: none"><li>a. Part IV Examination – May 18 to 20, 2018;</li><li>b. FCLB Annual Meeting – April 30 to May 6, 2018;</li><li>c. ACA NCLC – February 28 to March 3, 2018; and</li><li>d. District III Meeting – September 12 to 16, 2018.</li></ol></li><li>2. Continuing Education and Open House</li><li>3. Update to Regulations</li></ol> <p><b>B. EXECUTIVE DIRECTOR’S REPORT</b> The Executive Director provided information on the upcoming ACA NCLC event scheduled for February 28, 2018, in Washington, DC.</p> <p><b>C. BOARD ATTORNEY’S REPORT</b> The Board Attorney provided information on the following topics:</p> <ol style="list-style-type: none"><li>1. Recent City Council Hearing on CBC;</li><li>2. 2018 Meetings Dates;</li><li>3. LGBTQ CE Courses;</li><li>4. Update to HORA/Definition of Chiropractic;</li><li>5. Maryland Dry Needling;</li><li>6. Chiropractors and School Physicals; and</li><li>7. Tleehealth in Chiropractic Care.</li></ol>	
OS-18-01-002 ALL	<p><b><u>OPEN SESSION MINUTES</u></b></p> <p><b>Board Action:</b> Consideration of the Open Session minutes from the November 14, 2017 meeting.</p> <p><b>Background:</b> The Open Session Minutes are a record of the Board’s past meeting(s), describing the events, list of attendees, a statement of the issues considered and related responses or decisions of the Board.</p> <p><b>Motion:</b> Motion made by Dr. Klein to approve the mintes. Seconded by Dr. Bazley.</p> <p>Dr. Vanterpool, Dr. Klein, Dr. Bazley and Mr. Palmer voted in favor of the motion. The motion passed unanimously.</p>	FM

OS-18-01-003 ALL	<p><b><u>OPEN CONSENT AGENDA</u></b></p> <p><b>Board Action:</b>  Consideration of the current January 9, 2018 Open Consent Agenda items for purposes of review and/or ratification of Board actions taken since the last Board meeting.</p> <p><b>Background:</b>  The Open Consent Agenda is a record of the decisions and/or actions taken by the Board or its staff since the last meeting of the Board.</p> <p><b>Motion:</b>  Motion made by Mr. Palmer to approve the Consent Agenda.  Seconded by Dr. Klein.</p> <p>Dr. Vanterpool, Dr. Klein, Dr. Bazley and Mr. Palmer voted in favor of the motion. The motion passed unanimously.</p>	AB
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**The Minutes continue on the next page with 'Misc. Items for Discussion.'**

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**MISC. ITEMS FOR DISCUSSION**

OS-18-01-004 ALL	<p><b><u>AMERICAN CHIROPRACTIC ASSOCIATION ANNUAL MEETING</u></b></p> <p><b>Board Action:</b> To determine whether to attend the National Chiropractic Leadership Conference (NCLC) 2018.</p> <p><b>Background:</b> The American Chiropractic Association's (ACA) is holding NCLC 2018 from Feb. 28 - March 3, 2018, at the Hyatt Regency Washington, in Washington, DC. The NCLC will focus on two "tracks" – Track 1: Perspectives for a Successful and Ethical Practice, and Track 2: Best Practices in Spine Care.</p> <p><b>Motion:</b> This item was for information purposes only, and so no formal action was taken at this time.</p>	AB
OS-18-01-005 ALL	<p><b><u>NATIONAL BOARD OF CHIROPRACTIC EXAMINERS</u></b></p> <p><b>Board Action:</b> To elect a delegate and alternate delegate for the NBCE Annual Business Meeting of State Delegates.</p> <p><b>Background:</b> The National Board of Chiropractic Examiners' Annual Business Meeting of State Delegates will be held on Friday, May 4, 2018 at the Hyatt Regency Dallas, 300 Reunion Boulevard, Dallas, Texas. The Board must choose a delegate and alternate delegate to vote at this meeting.</p> <p><b>Motion:</b> Motion made by Mr. Palmer to appoint Dr. Vanterpool and Dr. Klein as the delegates for the Board. Seconded by Dr. Bazley.</p> <p>Dr. Vanterpool, Dr. Klein, Dr. Bazley and Mr. Palmer voted in favor of the motion. The motion passed unanimously.</p>	AB
OS-18-01-006 ALL	<p><b><u>BOARD DELEGATED AUTHORITIES</u></b></p> <p><b>Board Action:</b> To review the Proposed Board Delegated Authorities drafted by staff.</p> <p><b>Background:</b> The Proposed Board Delegated Authorities clarifying, in writing, what staff is allowed to do regarding licensure applications and complaints while the Board is not in session. These authorities are designed to assist in carrying out the day to day functions of the Board in ensuring it's mission of public protection is carried out.</p> <p><b>Motion:</b> Motion made by Mr. Palmer to approve the Delegated Authorities with the recommended changes. Seconded by Dr. Bazley.</p>	

	Dr. Vanterpool, Dr. Klein, Dr. Bazley and Mr. Palmer voted in favor of the motion. The motion passed unanimously.	
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**The Minutes continue on the next page with “Motion to Close”.**

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**MOTION TO CLOSE**

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**Board Action:**

To go into closed session pursuant to DC Official Code § 2-575(b).

**Background:**

Pursuant to DC Official Code § 2-575(b), the Board may move into Closed Executive Session to discuss the following:

1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a);
2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6);
3. To discuss disciplinary matters pursuant to section § 2-575(b)(9);
4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b) (14).

**Motion:**

Motion made by Mr. Palmer to go into closed session. Seconded by Dr. Klein.

Dr. Vanterpool, Dr. Klein, Dr. Bazley and Mr. Palmer voted in favor of the motion. The motion passed unanimously.

**End of Open Session Minutes.**

**Approved:**

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Dr. Keita Vanterpool, DC

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Date

[Drafted by Frank B. Meyers, JD]