

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF HEALTH



899 NORTH CAPITOL ST. NE 2ND FLR
WASHINGTON, DC 20002

July 12, 2016

2:30pm – 3:22pm

BOARD OF CHIROPRACTIC
OPEN SESSION MINUTES

Board of Chiropractic Mission Statement:

“To **serve** and **protect** the public and ensure high standards of chiropractic care and professionalism through best practices in regulation, education, and outreach.”

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BOARD MEMBERSHIP/ATTENDANCE:

BOARD MEMBERS:	KEITA VANTERPOOL, DC	
	MIYA BAZLEY, DC	
	JUSTIN KLEIN, DC	ABSENT
	TOREY MACK, MD	ABSENT
	JUSTIN PALMER	
STAFF:	FRANK MEYERS, JD – EXECUTIVE DIRECTOR	
	MARY HARRIS – HEALTH LICENSING SPECIALIST	
	ANGELA BRAXTON – HEALTH LICENSING SPECIALIST	
	MARK DONATELLI – INVESTIGATOR	
LEGAL STAFF:	AJAY GOHIL, ESQ. – BOARD ATTORNEY ADVISOR	

Not Yet Ratified

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OS-16-008	<p><u>MINUTES</u></p> <p>Board Action:</p> <p>The Board reviewed the Open Meeting Minutes from the May 10, 2016, for adoption and approval.</p> <p>Motion:</p> <p>Motion made by Mr. Palmer to adopt and approve the May 10, 2016 open session minutes. Second by Dr. Bazley. Dr. Vanterpool, Dr. Bazley and Mr. Palmer voted in favor of the motion. The motion passed unanimously.</p>	
Os-16-009	<p><u>REPORTS:</u></p> <p>A. Board Chair’s Report</p> <p>Introductions</p> <p>Dr. Vanterpool began her report by welcoming the Board of Chiropractic’s new Executive Director, Frank Meyers, JD. Dr. Vanterpool then went on to express a desire to resume publication of the Board’s newsletter and requested staff take the necessary steps to accomplish this goal.</p> <p>Travel to Tennessee for FCBL District III Meeting</p> <p>Dr. Vanterpool had a meeting with Interim Senior Deputy Director Sharon Lewis about the Mayor’s travel ban for the following states of Mississippi, Tennessee and North Carolina. Specifically they discussed Dr. Vanterpool’s upcoming trip to Tennessee as Specifically they discussed Dr. Vanterpool’s upcoming trip to Tennessee as the District III Director for the Federation of Chiropractic Licensing Boards (FCLB). Dr Vanterpool reported that she was advised by the Board Attorney that she could attend the meeting in Nashville, Tennessee, however she would be unable to operate as a representative of the District of Columbia. Dr. Vanterpool expressed honor and delight that she could still</p>	KV

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attend this meeting, as she plans to take this opportunity to start conversation on the need for FCLB to stay updated on laws that are passed that effect the whole United States, resulting in travel bans to said states.

Open House

Dr. Vanterpool also expressed concerns about holding the Board's open house this September, considering this is a renewal year as well as the Workforce survey. The Board was in agreement to delay the current open house to a later date, and in the meantime reach out to other boards about the possibility of a joint open house. Ultimately the Board decided to do continue with the retreat and request an update on the open house by the next meeting.

World Federation of Chiropractic's 14th Biennial Congress Executive Director's Report

World Federation of Chiropractic's 14th Biennial Congress is being held in D.C. from March 13-18, 2017. Dr. Vanterpool expressed desire to host an event for the Federation. Board Attorney Gohil suggested informing the Director of the Department of Health (DOH) of the upcoming meeting, as there may be interest at the city level to participate.

2017 FCLB Annual Convention

Lastly, Dr. Vanterpool informed the Board that the 2017 FCLB Annual Convention will be held in Orlando, Florida from May 3rd through the 7th, 2017. Dr. Vanterpool would like as many Board members and staff to attend as possible

B. Executive Director's Report

Executive Director Meyers thanked Dr. Vanterpool for her introduction, as well as congratulated Robin Jenkins, the Interm Executive Director for her contributions to the Board of

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	<p>Chiropractic over the past year.</p> <p>Board Appointments</p> <p>Mr. Meyers reported to the Board that the Mayor's office has appointed a new member to the Board and that Board member Justin Palmer's term ends in October 2016. Mr. Palmer then informed the Board that the Mayor has submitted his name for reappointment; however this won't be confirmed probably until September or October of this year.</p> <p>Mayor Travel Bans</p> <p>Mr. Meyers also reminded the Board of the Mayor's orders banning travel to Mississippi, Tennessee and North Carolina. This included a brief discussion about the Dr. Vanterpool's upcoming trip to Tennessee.</p> <p>Dr. Miya expressed a concern about the travel ban, including whether the Board should write a letter to FCLB so they could be aware of the reason of the travel ban.</p> <p>Ethics Training</p> <p>Mr. Meyers further reminded the Board members of the need to undergo District ethics training. After attending training each Board member will receive a government email address that should be used for all board business, as well as receiving an access key card to enter the building.</p> <p>Open Government</p> <p>Mr. Meyers reported on the Open Meeting Act and the importance of the Board's transparency to the public in regard to posted Board agendas and meeting minutes. This included a discussion of posting audio recordings to the Board's website in lieu of draft meeting minutes.</p>	<p align="center">FM</p>
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	<p>Newsletter</p> <p>Mr. Meyers discussed resuming publication of the Board's Newsletter. Mr. Meyers spoke with Nancy Kofie, the editor of the newsletter, and will be having a meeting in the near future to discuss how to proceed.</p> <p>Related to the newsletter, Dr. Vanterpool inquired about the status of the Board's use of social media (e.g., Facebook, Twitter, etc.) Mr. Meyers stated he would look into the Board's social media accounts, as well as what procedures would need to be followed to use these account</p> <p>C. Board Attorney's Report</p> <p>Regulatory Amendments</p> <p>Board Attorney Ajay Gohil reported that the new Board regulatory amendments will be posted on the D.C. Register website on either July 15th or July 22, 2016. After the regulatory amendments are posted, for the next thirty (30) days the public has the right to submit comments on the amendments. Sixty (60) days after the regulatory amendments are posted (around mid-September), the Board attorney will do a Final Rulemaking.</p> <p>Related to the regulatory amendments, Mr. Gohil made the Board aware of Rule 4806.4 which is the new LGBTQ continuing education requirement. Mr. Gohil stated this requirement will not be mandated until the next renewal cycle ending on December 31, 2018.</p> <p>Board Member Justin Palmer wanted to know if the proposed rule changes could be sent out to all licensees?. Mr. Meyers stated he would check on an e-mail blast and Mr. Gohil also suggested posting the rules on the Board of Chiropractic website.</p> <p>Newsletter</p>	<p>AG</p>
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	<p>Mr. Gohil informed the Board that his topic for the Newsletter would be about the new continuing education requirements. Mr. Gohil suggested the Board and Board staff work internally on coming up with a list of approved providers for the new continuing education requirements. Mr. Meyers suggested doing an e-mail notification to all licensees in 2017 with information on how to fulfill the new requirements.</p> <p>Travel to Treatment</p> <p>Mr. Gohil also reported on Travel to Treatment set forth in Rule 4811.3. The Board, in its discretion, may now audit, review or inspect the venue and chiropractic services for all chiropractors traveling to D.C. to practice chiropractic. The Board needs to develop an application for applicants who wish to serve as Chiropractic Preceptors.</p> <p>Jurisprudence Examination</p> <p>Board Member Justin Palmer proposed allowing applicants who failed the Jurisprudence Examination but have seen the Board for the ethics interviews be allowed to retake the examination before the regular calendar exam.</p> <p>Motion made by Mr. Palmer to adopt and approve his proposal. Motion seconded by Dr. Bazley. Dr. Vanterpool, Dr. Bazley and Mr. Palmer voted in favor of the motion. The motion passed unanimously.</p>	
<p>OS-16-010 ALL</p>	<p>Request for CE Course Approval</p> <p>Board Action: The Board reviewed courses proposed by the Texas Chiropractic College, a CCE accredited college, to determine whether they can be approved for continuing education credits in the District.</p> <p>Motion:</p>	<p>AB</p>

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	<p>A motion was made by Dr. Bazley to approve the courses for continuing education credit. Motion seconded by Mr. Palmer. Dr. Vanterpool, Dr. Bazley and Mr. Palmer voted in favor of the motion. The motion passed unanimously</p>	
<p>OS-16-011 ALL</p>	<p align="center">INFORMATION ONLY ITEMS (NO BOARD ACTION NECESSARY)</p> <p>1. FY 2016- Goals from Strategic Planning Meeting</p> <ul style="list-style-type: none"> a. Recruit and fill existing Board member vacant slots. <ul style="list-style-type: none"> a. Send notification to all licensees in the District of Columbia regarding Board member vacant slots; currently a DOH representative and chiropractic practitioner. b. Participate in Department of Health (DOH) community outreach activities with other DOH agencies. <ul style="list-style-type: none"> a. Obtain DOH FY2016 calendar. c. BOC Workforce Capacity Report II will be completed by the FY2016 renewal period. <ul style="list-style-type: none"> a. Taskforce candidate recommendations to be submitted by November 10, 2016 meeting. d. BOC Open House 2016. e. Develop Outreach Taskforce. <ul style="list-style-type: none"> a. Appoint a taskforce to include other chiropractors. f. BOC Census. <ul style="list-style-type: none"> a. Taskforce candidate recommendations to be submitted by November 10, 2016 meeting. 	<p>AB</p>

Motion to Close

A motion was made by Mr. Palmer to go into closed session for the following purposes:

1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to 2-575(b)(4)(a);
2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section 2-575(b)(6);
3. To discuss disciplinary matters pursuant to section 2-575(b)(9);

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4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section 2-575(b)(14).

Motion seconded by Dr. Bazley. Dr. Vanterpool, Dr. Bazley and Mr. Palmer voted in favor of the motion. The motion passed unanimously..

THE OPEN SESSION MEETING ended at 3:22 pm.

Next Meeting, Tuesday, September 13, 2016 @ 1:30pm

Not Yet Ratified