



Government of the District of Columbia

Department of Health

## Board of Dentistry



# MEETING MINUTES

899 NORTH CAPITOL ST. NE

ROOM 216

WASHINGTON, DC 20002

OPEN SESSION

MEETING MINUTES

**July 15, 2015**

**10:30am-11:30am**

DRAFT



# Board of Dentistry



## MEETING MINUTES

### BOARD MEMBERSHIP/ATTENDANCE:

BOARD MEMBERS:		
	RENEE MCCOY-COLLINS, DDS- CHAIRPERSON	P
	JOHN R. BAILEY, DDS	P
	YOLANDA JOSEY-BAKER, RDH	P
	BERNARD MCDEROMOTT, DDS	P
	JEZELLE SONNIER, DDS	P
	WESLEY THOMAS, DMD	P
STAFF:	DR. VITO DELVENTO – EXECUTIVE DIRECTOR, BOARD OF DENTISTRY, EXECUTIVE DIRECTOR, VETERINARY BOARD	P
	THOMASINE POINTER – HEALTH LICENSING SPECIALIST	P
	ANTOINETTE STOKES -HEALTH LICENSING SPECIALIST	EA
	REBECCA ODRICK, INVESTIGATOR	P
	TIMOTHY HANDY – SUPERVISORY INVESTIGATOR	P
	DIANE MOORER – IT SUPPORT	P
LEGAL STAFF:	CARLA WILLAMS, ESQ, BOARD ATTORNEY	P
	COLLEEN CONNERS-LEGAL INTERN	P
	MARCUS BANDY-LEGAL INTERN	P



# Board of Dentistry



## MEETING MINUTES

### CASE ASSIGNMENTS:

<b>BOARD MEMBERS:</b>	
DR. MCCOY-COLLINS (RMC)	OS-0715-01, OS-0715-05, OS-0715-07, OS-0715-09
MS. JOSEY-BAKER (YJB)	OS-0715-07, OS-0715-09
DR. BAILEY (JB)	OS-0715-07, OS-0715-09
DR. MCDERMOTT (BM)	OS-0715-07, OS-0715-09
DR. SONNIER (JS))	OS-0715-07, OS-0715-09
DR. THOMAS (WT)	OS-0715-07, OS-0715-08, OS-0715-09
<b>BODEN STAFF:</b>	
DR. VITO DELVENTO (VDV)	OS-0617-03, OS-0715-07, OS-0715-09
CARLA WILLIAMS (CW)	OS-0715-04, OS-0715-07, OS-0715-09
THOMASINE POINTER (TP)	OS-0715-07, OS-0715-09
LAKISHA THOMPSON (IN PLACE OF ANTOINETTE STOKES)- (AS)/(LT)	OS-0715-07, OS-0715-09
REBECCA ODRICK (RO)	OS-0715-07, OS-0715-09



# Board of Dentistry

## MEETING MINUTES

OPEN SESSION:

OS-0715-01	<p><u>INTRODUCTION- REPORTS</u></p> <ol style="list-style-type: none"> <li>1. CALL TO ORDER-10:14am</li> <li>2. PRESIDING –Dr. Renee McCoy-Collins</li> <li>3. QUORUM-Yes</li> <li>4. BOARD MEMBERS PRESENT/ABSENT-ALL</li> <li>5. PUBLIC ATTENDANCE-Steven Guttenberg, DDS, MD Douglas Fesler, ED-DC Dental Society and Robert T. Freeman-DC Dental Society</li> <li>6. STAFF PRESENT-See staff members listed above</li> </ol>	RMC
OS-0715-02	<p><u>SENIOR DEPUTY DIRECTOR’S REPORT(SDD)</u></p> <ul style="list-style-type: none"> <li>• No report but Dr. Mehta was informed by Dr. DelVento that the Board wanted to address issues the licensing process.</li> <li>• Dr. Renee McCoy-Collins presented an issue brought to the Boards attention by applicants that there is an undue delay in submitting applications for dentistry and have not received prompt responses from HRLA. Board members, with the support of Board staff, come to DOH weekly to process applications in a timely manner. It is alleged that applications have been</li> </ul>	RM



## Board of Dentistry



# MEETING MINUTES

submitted but not processed. The Board is asking for a higher level of support in this matter. Dr. Mehta explained that DOH main goal is to protect public health and safety. Staff wants to expeditiously process licenses but not without compromising the process by breaking the integrity of the license being processed such that those that do not deserve to receive a license are processed or mistakes are made. There has been an overall switch in our processing systems and have automated a lot of those functions. Dr. Mehta requested an audit to capture the ongoing delay. The results showed that the average timeframe to process a license is 45 days which is better than the national average. DOH will contact surrounding jurisdictions (Maryland and Virginia) to confirm their processing time. If applications are incomplete, it's the applicants' burden to make sure that all documents are submitted and ensure that documents are received so it can move to the review cycle for any red flags so it can be presented to the Board.

- Dr. Wesley Thomas asked if there are direct contacts for each Board to inquire about applications. DOH provides contact information on the website and is working to improve the process due to the new database and short staff.
- Dr. Mehta was informed yesterday of this concern from the Board and will like to have until the next board



# Board of Dentistry

## MEETING MINUTES

	meeting to gather further information for the Board to answer the questions related to this matter.	
OS-0715-03	<p><b><u>EXECUTIVE DIRECTOR'S REPORT</u></b></p> <ul style="list-style-type: none"> <li>• Dr. DelVento addressed housekeeping issues as follows:</li> <li>• Consumer Member position has been filled and Diane Smith has been sworn into the Board of Dentistry.</li> <li>• The Board will recess in August but subcommittees will still meet and finalized Board Retreat date.</li> </ul> <p><b>BOD Calendar</b></p> <ul style="list-style-type: none"> <li>• Next meeting scheduled for Wednesday, September 16, 2015 and all Board members agreed. The Board will recess in August but business of the Board will still be conducted in the committees and finalize the Mid-Year Retreat date and location.</li> </ul> <p><b>1. BOD Conferences</b></p> <ul style="list-style-type: none"> <li>• Still on task for the upcoming annual ADA meeting will be held in Washington, DC this year at the Convention Center on November 5-7 2015.</li> </ul> <p><b>2. BOD Census</b></p> <ul style="list-style-type: none"> <li>• Dentist-1,393, Dental Hygienists 554, Local Anesthesia 71,</li> </ul>	VDV



# Board of Dentistry

## MEETING MINUTES

	<p>Both Local Anesthesia and Nitrous Oxide 32, Nitrous Oxide only 4, Dental Assistants level I-30 and Dental Assistants level II-566. The number of registered dental assistants is still low and the Board is encouraging dental assistants to comply with registering with DOH.</p>	
OS-0715-04	<p><b><u>BOARD COUNSELOR’S REPORT</u></b></p> <ul style="list-style-type: none"> <li>At the last meeting, the draft for the policy guidelines and authorization letter for who wish to come to the District for a one day event for pro bono dental services was present to the Board. There is a provision in the law that authorizes this and formalizing all the procedures around this service. Colleen Connors presented to the Board a revised draft for review. There is a notarized attestation for clinical competence will be added to the general policy.</li> </ul> <p>Motion: The Board moved to adopt the policy with the changes noted.</p> <p>Moved by: Dr. Jezelle Sonnier, Board Member</p> <p>Seconded by: Dr. Bernard McDermott, Board Member</p> <p>Motion Carried.</p> <p>The Authorization Letter was presented to the Board for credentials required within the policy that outlines the dental professional seeking practice within the District. It will request license number and address from the state the applicant</p>	CW



## Board of Dentistry



# MEETING MINUTES

currently practices dentistry. The letter will give the date, event, location and code in which the applicant will be practicing. It outlines that the authorization is contingent on the affiliation with the DC licensed dentist and apply with the appropriate standard of care enclosed in the authorization letter. Suggested edits were as follows:

- Add an end date to the event on the authorization letter.
- Under DDS, add /DMD.
- Behind the supervising dentist, include the DC license number.
- By dentist name, address as Dr. and not have both Dr. and DDS.

**Motion:** The Board moved to approve the temporary authorization letter with suggested changes.

**Moved by:** Dr. Wesley Thomas, Board Member

**Seconded by:** Dr. Jezelle Sonnier, Board Member

**Motion Carried.**

**There are two issues that still needs to be addressed:**

- Dispensing of medications
- Radiology equipment



# Board of Dentistry

## MEETING MINUTES

OS-0715-05	<u>BOARD CHAIRPERSON'S REPORT</u>	
RMC	<ul style="list-style-type: none"> <li>• Dr. McCoy-Collins announced on behalf of the Board of Dentistry Diane Smith, Retired Attorney, was sworn in as Consumer Member.</li>   <li>• Howard University Dentistry Dean, Dr. Leo Rouse has retired. Dr. Dexter Woods will serve as the new Dean of the College of Dentistry.</li>   <li>• The Board will focus on the approved laws: anesthesia permits, teaching and training, 13 divisions that will be address, continuing education for dentist/dental hygienists/dental assistant's regulations, general dentist performing Botox and vaccinations. Developing regulations on the specialties of dentistry: orthodontist assistants, surgical technicians, anesthesia technicians and expanded dental assistants. There will be a lot of draft work done in the future and would appreciate input from the stack holders.</li>   <li>• There were several requests from dentists that want to volunteer at Howard University College of Dentistry. There was a general reach out to the alumnus. The question is can they obtain a teaching license vs. a</li> </ul>	



# Board of Dentistry

## MEETING MINUTES

	dental license? The Board will work forward to address this question.	
OS-0715-06	<p><u>COMMENTS FROM PUBLIC</u></p> <ul style="list-style-type: none"> <li>• Dr. Steven Guttenberg-Why does radiology equipment have to be re-registered every couple of years? This is not within the purview of the Board of Dentistry but with DOH. A formal request for an answer will be submitted to the DOH/Department of Radiology. Dr. Guttenberg wanted to inform the Board that the anesthesia bill is moving forward.</li> </ul>	
OS-0715-07  ALL	<p><u>MINUTES</u></p> <p>Consideration of the June 15, 2015 Board Meeting Minutes.</p> <p><i>Motion:</i> Members moved to approve the June 15, 2015 open session minutes.</p> <p><i>Moved by:</i> Dr. Wesley Thomas, Board Member <i>Seconded by:</i> Dr. Jezelle Sonnier, Board Member</p> <p>Motion Carried.</p>	LT
OS-0715-08  WT	<p><u>MOM –DENTAL TEMPORARY AUTHORIZATION</u></p> <p>On Monday, Dr. Wesley Thomas received an email with three questions in reference to the MOM project. The project is moving ahead according as planned and the</p>	



## Board of Dentistry

### MEETING MINUTES

Board has temporary draft letters ready to go out and all requested documents are to be submitted to the Board by September 4, 2015. Dr. Thomas is aware that the American Dental Association (ADA) and all persons involved in the Dental Society are ready. Follow up questions are still being researched and two agencies outside of DOH including the Pharmaceutical and Radiology Departments. Follow up questions are as follows:

- What permits can ADA obtain to take radiographs at the MOM and can the Board assist with obtaining the permit?
- Is a permit needed to dispense medications at MOM such as Tylenol/Advil and antibiotics (no pain medications/narcotics will be dispensed at MOM)?
- Howard University 3<sup>rd</sup>/4<sup>th</sup> year students plan to assist/ take radiographs at the event. Dental/dental hygiene schools/students from across the country will participate. Is this permissible just as long as they are supervised by DC license dentists? The last question was addressed and the Board asked for documents to be that was detailed in February 2015. Dr. McDermott and the Board wanted to thank all of the DOH staff involved in the creation of the policy/temporary authorization letter.



## Board of Dentistry

# MEETING MINUTES

OS-0715-09	<b>BOARD OF DENTISTRY RETREAT</b>	
ALL	<p>The Board of Dentistry Retreat will be held on Wednesday, September 30, 2015 at The Washington Yacht Club 1500 M Street SE from 9:00am-6:00pm. This will be a working retreat and the Board will work on the following regulations:</p> <ul style="list-style-type: none"><li>• Teaching License</li><li>• Continuing Education</li><li>• Unlicensed Practice</li></ul>	
	<p>This concludes the Public Open Session of the meeting, and pursuant to D.C. Official Code § 2-575(b), and for the purposes set forth therein, the Board will now move into the Closed Executive Session portion of the meeting.</p>	