

**METROPOLITAN WASHINGTON REGIONAL  
HEALTH SERVICES PLANNING COUNCIL  
Care Strategy, Coordination, and Standards (CSCS)  
Committee**

**64 New York Avenue, NE**

**Washington, DC 20002**

**December 2, 2008**

| <b>Council Members</b>               | <b>Present</b> | <b>Absent</b> | <b>HAA</b>                   | <b>Present</b> | <b>Absent</b> |
|--------------------------------------|----------------|---------------|------------------------------|----------------|---------------|
| <i>Hawkins, Pat ( Dr.)<br/>Chair</i> | X              |               | Clark, Brenda                | X              |               |
| Burgos, Raul                         | X              |               | Hicks, Brenda                | X              |               |
| Deely, Maureen                       | X              |               | Latour, Annie                | X              |               |
| Maramara, Ben                        | X              |               | Panes, Sandra                | X              |               |
| Smith, Laurence                      | X              |               | <b>Administrative Agents</b> |                |               |
| Solan-Pegler, Nicolette              | phone          |               | Golding, Barbara             | X              |               |
| Sol, Catalina                        | X              |               |                              |                |               |

**CALL TO ORDER**

Dr. Pat Hawkins called the meeting to order.

**APPROVAL OF AGENDA**

The agenda was approved by general consensus.

**APPROVAL OF MINUTES**

The November 5, 2008 minutes were approved with corrections on page 4 by general consensus:

- Data committee should read Data work group
- CSCS requested that Ms. Panes invite Ms. Temprosa should read CSCS committee requested that Ms. Panes invite Ms. Annie Latour
- CDQ committee should read CDQ work group

- Medical Case Management committee should read Medical Case Management work group
  - Ms. Deely and Ms. Clark should read Ms. Deely and Ms. Hicks
- Portability of Care/Parity should read Portability of Care/Parity work group

**OMP/HAA presentation: by Brenda Clark**

Ms. Clark recommended that CSCS committee review the two “HIV/AIDS Administration Quality Management Program Quality Management Site Visit Reports” that she submitted last month for the committee to give her feedback on. Dr. Pat Hawkins requested that Ms. Panes email the “HIV/AIDS Administration Quality Management Program (HAA/QMP) Quality Management Site Visit Reports” to the CSCS committee members for them to give feedback to Ms. Clark by Friday, December 5, 2008. Ms. Clark reported that once she receives the CSCS committee’s feedback she will update the reports and present the updated reports to the CSCS committee at their January 2009 meeting.

Ms. Clark reported on the next REQUEST from the CSCS committee regarding what documentation is required in each jurisdiction for Ryan White clients to be eligible to receive care from providers. Ms. Clark reported that she had contacted each of the jurisdictions in the EMA regarding the documentation eligibility requirements for clients to receive Ryan White Care Services and the Administrative Agents is to send HAA/QMP a written response by Friday, December 5, 2008. Ms. Clark reported that HAA/QMP will partner with the CSCS committee to identify what should be the standard documentation for clients to be eligible for Ryan White Care Services in the EMA. We need to define what is required for clients to receive Ryan White Care Services in the EMA and that standard should be uniformly applied across the DC EMA at least for Part A recipients.

Mr. Smith reported on portability/parity of care in our EMA and that we need to identify what are the barriers for clients to receive Ryan White care services. We need to ensure continuity of care for clients across the EMA. Dr. Pat Hawkins recommended that the standards of care should be the same for each jurisdiction in our EMA.

Ms. Hicks reported that some of the jurisdictions are not adhering to standard QMP protocols in our EMA. Ms. Hicks recommended that the case managers can help the Ryan White clients to receive care. Mr. Smith recommended that the committee collaborate with HAA and research what is the universal standard of care in order to develop a directive regarding portability of care to address the gaps for clients to receive services. Ryan White providers in the EMA are not adhering to standards of care based upon the requirements of their contracts. Dr. Pat Hawkins recommended that Ms. Clark send the information to the CSCS committee regarding the documentation eligibility requirements for clients to receive Ryan White Care Services that she receives from the Administrative Agents. Ms. Clark agreed to forward the information for review and discussion at the next meeting.

### **QMP/HAA presentation: by Brenda Hicks**

Ms. Hicks announced that there will be two CMOC meetings that will be held at Charles Sumner School in Washington, DC for medical and non-medical case managers on December 12, 2008. The 10:00 am to 12:00 noon session will be for non-medical case managers. The 1:30 pm to 3:30 pm session will be for medical and non-medical case managers where EMA providers will be presenting best practices to the case managers. Ms. Hicks invited the CSCS committee members to attend this meeting. Dr. Pat Hawkins reported that Emily Gantz McKay had sent her the LA Standards of Care document that she will send to Ms. Hicks. Ms. Hicks recommended their goals are to develop a standard care for medical case managers to adhere to.

Ms. Clark reported that the Chief of Discharge Planning at Providence Hospital would like to partner with QMP/HAA. She also stated they have suggested they could pilot hospital discharge planning services for clients in their hospital with connecting them to HIV services. Providence Hospital discharge planners have not been trained in the area of HIV care services. Ms. Clark invited the Chief of Providence Hospital Discharge Planning program to have some of her staff attend the CMOC meeting on December 12, 2008, so they could hear what the future plans on developing medical case management including discharge planners and that we look into some training efforts for the hospital staff on HIV care and services. Ms. Hicks recommended that we do outreach to other hospitals in the EMA. Ms. Sol reported that her agency is working with clients and they want to work with hospitals in the EMA and recommended that LaClinica partner with QMP/HAA to establish these relationships with hospitals.

### **OLD BUSINESS**

#### **CSCS Committee Work-Plan**

Dr. Pat Hawkins reported that Catalina Sol and Nicolette Solan-Pegler's work group for Data have not met and will present their report at the January 6, 2009, CSCS Committee meeting.

### **NEW BUSINESS**

#### **Overview of the proposed HAA Monitoring & Evaluation System: By Ms. Annie Latour**

Ms. Latour distributed four handouts and discussed the following database data systems:

- Care XPRES – Data collection system and ADAP eligibility
- Prevention PEMS 1 – Data collection system for counseling and testing
- Surveillance eHARS 1 – HIV and AIDS Surveillance Data
- STD MIS – Data collection system for routine and surveillance data
- TB MIS – Data collection system for routine and surveillance data
- Grants – SOARS and PAS

Ms. Nicolette Solan-Pegler requested that the handouts be emailed to her. Ms. Latour reported that HAA has been researching best practice solutions for HIV/AIDS data and North Carolina and Massachusetts recommended “Consilience Software Maven STD/HIV Surveillance and Management Solution. Consilience Software links surveillance data regarding HIV clients and STD clients. Nicolette Solan-Pegler stated that it would be great to get surveillance data across the EMA. Ms. Latour reported that the Consilience Software Maven Product solution would replace the XPRES application. Ms. Latour reported that the Consilience Software Maven Product solution would enable providers in the EMA with the ability to share data. The data would be more holistic. Ms. Clark recommended talking to HIPPA regarding client data in the Consilience Software application. Ms. Solan-Pegler also recommended talking to HRSA for technical assistance with this data application. Ms. Latour reported that the Consilience Software Maven Product solution application will support bridges to other data applications. Ms. Latour reported that now that the District of Columbia has named based reporting we can share data from HIV or STD lab reports. In the future, they plan to include Medicaid data in the Consilience Software Maven Product solution application. Mr. Burgos reported that the problem at the provider level is will technical assistance be available to support the application. Ms. Latour reported that we will have a technical support person to provide support to the providers in the EMA.

Ms. Latour reported that Consilience Software Maven Product solution application representative is scheduled to give a presentation next week to HAA. In January 2009 a user group meeting will be scheduled to gather requirements from users in the EMA. Ms. Latour recommended implementing Consilience Software Maven Product solution application in the EMA by the end of March 2009. Dr. Pat Hawkins recommended that the CSCS committee partner with Ms. Latour and the user groups next year.

### **CSCS committee Request for technical assistance for smaller providers in the EMA**

Ms. Panes applied for technical assistance for small providers from the CAEAR Foundation.. Ms. Panes will monitor progress of the request and report back to CSCS committee at the January 6, 2009 meeting.

#### **CSCS committee requests**

1. CSCS request to partner with Ms. Latour in January 2009 to assist with the selection of users to participate in the user group meetings to gather requirements from users in the EMA regarding what data is needed.
2. CSCS IT Technical assistance request to support implementation of Consilience Software Maven Product solutions in March 2009 with training of end users once a month.
3. CSCS request to partner with Ms. Latour on how we should implement Consilience Software Maven Product solution in March 2009 across the Washington Metropolitan EMA region across all of the jurisdictions.

4. CSCS request to be involved in selecting the data elements that should be included in the Consilience Software Maven Product solution in the Washington Metropolitan EMA region.
5. CSCS data work group request data that Nicolette Solan-Pegler & Catalina Sol to be involved at a Planning Council level in order to know what we need to plan for priority setting and allocation and what data elements/application indicators that we need to look at.
6. CSCS request from QA/HAA a report on what is happening on Clinical level outcomes.
7. CSCS request to be involved in verifying and validating indicators for modules on what static services would be included in the new data application for MSM, women clients and IDU client's data.

#### **FUTURE ACTIONS**

Dr. Pat Hawkins reported that CSCS Committee work plan will be completed by January 2009, and it will include the work plans of the Data workgroup, the CDQ workgroup, the Medical Case Management workgroup and the Portability of Care/Parity workgroup.

#### **ANNOUNCEMENTS**

Ms. Panes reported that the Directory of HIV/AIDS Services in the EMA will be placed on the HAA web site next year.

#### **ADJOURNMENT**

Dr. Pat Hawkins adjourned the meeting. The next CSCS meeting will be held on Tuesday, January 6, 2009 at 1:00 pm at HAA, 64 New York Ave, NE.