

**899 North Capitol St. NE
2nd Floor.**

Washington, DC 20002

July 6, 2016

1:30pm-3:30pm

Board of Podiatry

Meeting Minutes

DISTRICT OF COLUMBIA DEPARTMENT OF HEALTH
HEALTH REGULATION AND LICENSING ADMINISTRATION
BOARD OF PODIATRY – JULY 6, 2016

BOARD MEMBERSHIP/ATTENDANCE:

BOARD MEMBERS:	BARBARA JENKINS CLARK, CONSUMER MEMBER	PRESENT
	STUART B. SIBEL, DPM - CHAIRMAN	PRESENT
	ALISON GARTEN, DPM - MEMBER	PRESENT
STAFF:	THELMA G. OFOSU- MENSAH – HEALTH LICENSING SPECIALIST	PRESENT
	DEB MOSS- BOARD INVESTIGATOR	ABSENT
	ROBIN Y. JENKINS – EXECUTIVE DIRECTOR	PRESENT
	AJAY GOHIL - ASSISTANT ATTORNEY GENERAL	PRESENT
	LEONARD HOWARD –INVESTIGATOR	PRESENT

DRAFT

**DISTRICT OF COLUMBIA DEPARTMENT OF HEALTH
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OS 0706 -01	The meeting was called to order by the Chairperson and the attendance was called.	
OS 0706 -02	<p>Executive Director’s Report</p> <p>Ms. Jenkins informed and updated the Board on the following issues.</p> <ul style="list-style-type: none"> ➤ Ms. Jenkins informed the Board that the DC Board of Medicine violated the Open Session meeting rules during one of their previous meetings. She further indicated that the incident has necessitated the administration in conjunction with the Board of Ethics and Government Accountability to organize an agency wide training for staff and board members in order to comply with all the rules and regulation pertaining to Board meetings and also to prevent future occurrence of similar incidents. ➤ She also informed the Board that the Mayor’s Office of Talent and Appointments(MOTA) has an upcoming Open Meetings and Ethics Training for Board Members. She informed Board members that they will get an official DC Government email upon completion of the training. ➤ Ms. Jenkins informed the Board that there is a Mayoral order on travel restrictions to North Carolina, Tennessee and Mississippi due to the fact that the identified states have human rights issues related to LGBTQT that do not conform with the District’s human rights policies. She further indicated the restriction on Indiana has been lifted. Also, she informed the Board that there has been a travel restriction within the agency for the remainder of the fiscal year. The travel restriction has been has been necessitated due to a budget crunch. ➤ Lastly, Ms. Jenkins informed the Board that the LGBTQT legislation is in effect and advised the Board that they need to decide how they will like to incorporate the new legislation into their current regulations. 	
OS 0706-03	<p>Board Attorney’s Report</p> <p>Ajay Gohil informed the Board that he has started work on the regulation amendments as recommended by the Board during the last meeting. He further gave a draft copy of the LGBTQT regulation amendment requirements to the Board for review.</p>	
OS0706- 04	<p>Chairperson’s Report</p> <p>Dr. Sibel requested that the staff send notification to licensees to update their business and home addresses. This is due to the fact that some licensees that were selected for audit have not responded to the notice after the deadline because the audit</p>	

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	<p>letters were sent to incorrect addresses the Board has on file for its licensees. He reported that the HRLA travel refund process is too cumbersome and it took a long time for him to receive his travel refunds.</p>	
OS 0706-05	<p><u>MINUTES</u> <u>Board Action :</u> The Board unanimously voted to approve the Open Session minutes of the April 6, 2016 meeting.</p>	
OS 0706-06	<p><u>ENQUIRY FROM MEDSTAR GEORGETOWN UNIVERSITY HOSPITAL</u> <u>Board Action:</u> The Board unanimously voted that the Board Executive Director and Board Attorney will draft a response and send it to Board members for review and approval prior to sending a notice to the enquirer from Medstar Hospital in regards to the scope of practice question.</p>	
OS 0706-07	<p><u>REGULATORY AMENDMENTS</u> <u>BOARD ACTION:</u> The Board decided to determine a date and time later for the sub-committee meeting and also identify other Podiatrists to join the sub-committee.</p>	
	<p><u>NEW BUSINESS</u></p> <ul style="list-style-type: none"> • The Board discussed and unanimously voted to contain the required 2 hours of LGBTQ continuing education requirements in the existing 50 hour requirement due every two years. • The Board unanimously voted to close the open session and move into the close executive session of the meeting. 	

THE CHAIRPERSON READ THE FOLLOWING AT THE END OF THE PUBLIC SESSION: This concludes the public open session meeting and pursuant to the DC Official Code 2-575B and for the purposes set forth therein, the Board will now move into the closed executive session portion of the meeting.

The Open Session Board meeting ended at 2:30pm. The Next Board meeting is scheduled for October 5, 2016.