

EIGHT EASY WAYS TO COMPLY WITH THE DISTRICT OF COLUMBIA TANNING FACILITY REGULATIONS

1. Renew your tanning facility license biennially, every two (2) years.

Section 801.2 of the District's Tanning Facility Regulations states a tanning facility license is valid for a two (2) year period. Also, tanning facilities are required to notify the Department of Health when there is a change in its managerial staff.

2. Operate your tanning devices as the manufacturer and the FDA recommend.

Comply with all Food and Drug Administration (FDA) regulations and manufacturer specifications pertaining to the safe operation of a tanning device. Protect customers by limiting them to the maximum exposure time as recommended by the device manufacturer. Customers can supply their own protective eyewear, purchase it from the tanning facility, or use free protective eyewear if supplied by the tanning facility. Customers must agree to use protective eyewear when using a tanning device.

3. Clean and sanitize your facility, tanning devices, and any protective eyewear you supply.

Keep your facility clean and in good repair. Provide sufficient lighting and clean linens (if provided to customers). In most cases, provide a clean, sanitary bathroom to customers. Sanitize each tanning device and any protective eyewear you provide customers after one use with a sanitizer recommended by the device manufacturer.

4. Warn your customers about the potential risks of indoor tanning.

The regulations require that each customer sign a "Warning Statement" prior to each tanning session. You must use the "Warning Statement" provided by the District's Radiation Protection Division. You must also post "Warning Signs" in conspicuous areas including the waiting room and any room where a tanning device is located. A copy of the required warning statement, instructions for the warning signs and a sample warning sign for your use are available for download at www.doh.dc.gov/service/radiation-protection.

5. Have at least one (1) operator on duty for every ten (10) tanning devices or fraction of ten (10) tanning devices in use at the same time.

For example, if you have 10 people using 10 tanning devices at the same time, you will only need one trained operator on duty. If you have 11 – 20 tanning devices operating at the same time, you will need at least two (2) trained operators on duty. The number of trained operators you must have on hand is directly related to the number of tanning devices that are operating at the same time. You may have 20

tanning devices on site but if only 5 are being used at the same time, you will only need one (1) trained operator on duty.

6. Keep Proper Injury Records

If a customer calls your tanning facility to report an injury after using a tanning device in your facility, fill out an Injury Report Form as required by the regulations. Give the Department of Health, Radiation Protection Division access to these reports if requested. The required Injury Report Form can be downloaded at www.doh.dc.gov/service/radiation-protection.

7. Train Your Operators

An approved training program is one that is recognized by the tanning industry that at a minimum includes the following topics: the operation and maintenance of equipment and safety aids; need and use of protective eyewear; skin typing; factors used to determine a customer's exposure time; UV radiation and its effect on the skin and eyes; and applicable state and federal laws and regulations pertaining to the operation and use of a tanning device including 21 C.F.R. 1040.20. You should maintain a log with the name of each operator and the approved training that each has completed together with a training certificate or any documentation indicating that he or she has completed the training in each operator's personnel file.

8. Keep Good Records

A tanning facility shall keep a record of each customer's use of a tanning device. Such records shall be safely preserved on the premises for three (3) years. The record shall include the following: visit date; exposure time; name of the operator; name and address of the customer; signed warning statements; any injury reports; and parental /legal guardian

If you have questions about the regulations, go the Department of Health's website @ www.doh.dc.gov/service/radiation-protection.