

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF HEALTH
HEALTH REGULATION AND LICENSING ADMINISTRATION



DC BOARD OF NURSING - HHA RENEWALS

CERTIFIED HOME HEALTH AIDES

HOME HEALTH AIDE RENEWALS BEGIN
AUGUST 1, 2015 – OCTOBER 30, 2015

To renew online, go to the HRLA website at:

<https://app.hpla.doh.dc.gov/mylicense/>

When renewing, **please update your mailing address** and **email address**.

Once you have completed renewing your certification, please print the online confirmation and keep printout for your records.

Regulatory Requirements for HHA Recertification:

- **Practiced as an HHA** a minimum of eight (8) hours during the prior twenty-four (24) months.
- **Completed in-service or continuing education:** Twelve (12) hours per year. Three (3) hours of the twenty-four (24) total must be in HIV/AIDS.

HHA employment status will be subject to an audit this renewal period.
If selected for the audit, the Home Health Aide will receive a notice in the mail, and **must submit the following** information:

A COMPLETED EMPLOYMENT VERIFICATION FORM SIGNED BY THEIR EMPLOYER, OR SUPERVISING NURSE, VERIFYING AT LEAST EIGHT (8) HOURS OF WORK AS AN HHA UNDER THE SUPERVISION OF A NURSE OR OTHER LICENSED HEALTH PROFESSIONAL WITHIN THE TWENTY-FOUR (24) MONTHS PRIOR TO CERTIFICATION RENEWAL.