

METROPOLITAN WASHINGTON DC REGIONAL HIV HEALTH SERVICES PLANNING COUNCIL

Membership Committee
64 New York Avenue, NE
Washington, DC 20002
April 7, 2009

MINUTES

Council Members	Present	Absent	Council Members	Present	Absent
Solan-Pegler, Nicolette, Chair	X		Kelly, Renee		
Blanton, Karen	X		Smith, Laurence		
Corbett, Wallace			P.C. Support		
Davis, Barbara	X		Panes, Sandra	X	
Graham, Shirley			Hill, Mark	X	

CALL TO ORDER

Ms. Solan-Pegler called the meeting to order.

APPROVAL OF AGENDA

The agenda was approved with the additions.

APPROVAL OF MINUTES

The minutes were approved with no corrections.

OLD BUSINESS

- **Update on Logistical Support from Exec Committee Meeting**
-Sandra informed members of current status.
- **Attendance tracking**
-A spreadsheet was created and will be completed
- **Summary of survey of members**
-Mark reviewed the outcomes of the survey, conflict of interest, etc.
-Nicolette: we need to explain conflict of interest better to our members
-Conflict of Interest disclosure and contractor status should be added to the Executive agenda
- **Review of the Membership Application Form**
-Application is being submitted to Executive committee for approval
-Main difference is reappointment asks what people see as their contribution and their continued goals.
-Provider names should be added as an attachment, to show the representativeness of different services and providers.
-Discussion re: the political correctness of the sexuality options.
-A final revision will be submitted to Executive committee.

- **Ad for membership**

- Included in the Duane Taylor contract
- Should look at multiple papers, list servers, radio stations
- Should also be in done in Spanish
- Further discussion in June

NEW BUSINESS

- **Missing Members and Committee Participation**

- A complete report by next meeting for Planning Council attendance from May 08 and committee meetings from Sept 08
- Curtis Mathews address
- CSCS and Bylaws are lacking Planning Council member participation

Future Actions

- Conflict of Interest form should be distributed with categories to be checked off by PC members
- Nicolette will talk with Jennifer Jones-George about membership status.
- Request list from Boards & Commissions for a list of members
- Curtis will receive a warning letter

ADJOURNMENT

Ms. Solan-Pegler adjourned the meeting