Health Regulation Administration

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER: CPA-057	(X2) MULTIPLE CONSTRUCTION A. BUILDING B. WING	(X3) DATE SURVEY COMPLETED 12/09/2009
NAME OF PROVIDER OR SUPPLIER THE NATIONAL CENTER FOR CHILDREN AND	STREET ADDRESS, CITY, STATE, ZIP CODE 220 I STREET NE WASHINGTON, DC 20002		

(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
S 000	Initial Comments An annual inspection was conducted on December 1, 2009, through December 2, 2009. The survey findings were based on record reviews and staff interviews. The sample sizes were twenty (25) employee records based on a census of twenty five (25), ten (10) foster home records based on a census of ten (10) , twelve (12) foster parent records based on a census of twelve (12) and sixteen (16) foster children records based on a census of sixteen (16). The agency was found to be in substantial compliance with Title 29 Chapter 16, Standards of Placement, Care and Services for Child Placing.	S 000	The seven staff indicated had state and federal clearances but did not have Child Protective Clearances from the District of Columbia. NCCF had completed notarized Clearance requests from Maryland (the jurisdiction where they reside). Since our audit review, six of these staff members have submitted their CPS clearance request forms to the DC Child and Family Services Agency. The seventh staff person is no longer with the agency.	1/5/2010
S 102	1611.1(j) Personnel Records (j) Criminal record (other than minor traffic violations); This CONDITION is not met as evidenced by: Based on record review and interview, the agency failed to ensure that seven of twenty-five employees have complete criminal record checks in their files. (Employees #10, #11, #12, #13, #14, #15 and # 16) The finding includes: Review of personnel records on December 7, 2009, at approximately 2:00 p.m. revealed that employees #10, #11, #12, #13, #14, #15 and # 16 did not have available for review complete criminal record checks in their files. Interview with the Administrative assistant for	S 102	Effective, January 1, 2010, all NCCF DC Foster Care staff will be required to submit both a CPS and Police Clearance form from the District of Columbia prior to commencing their work. The Director of Human Resources will include the CPS and Police Clearance requirement for DC Foster Care staff in her checklist of requirements of necessary documents before commencing work. Secondly, the Director of Quality Assurance and Program Evaluation will ensure this compliance through monthly audits of NCCF personnel files.	1/1/2010 1/5/2010

Health Regulation Administration

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE — TITLE: Sheryl Brissett-Chapman, Ed.D., ACSW — (X6) DATE

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S 102	Continued From page 1 Human Resources on December 7, 2009, at approximately 3:00 pm confirmed the findings.	S 102	NCCF has received documentation of physical examinations with TB tests from the two staff persons indicated. These documents have been placed in their personnel files.	12/28/2009
S 103	1611.1(k) Personnel Records (k) Physical examination reports required in section 1612.2; This CONDITION is not met as evidenced by: Based on record review and interview, the agency failed to ensure employee's physical examinations were conducted, for two of twenty-five employees. (Employees #14 and # 17) The finding includes: Review of personnel records on December 7, 2009, at approximately 2:30 p.m. revealed that employees #14 and #17 did not have a copy of their physical examination. Interview with the Administrative Assistant for Human Resources on December 7, 2009, at approximately 3:10 p.m. confirmed the findings.	S 103	Effective, January 1, 2010, all NCCF DC Foster Care staff will be required to submit documentation of a completed physical examination with TB test prior to commencing their work. The Director of Human Resources will include the documentation of a completed physical examination with TB test, requirement for DC Foster Care staff in her checklist of requirements of necessary documents before commencing work. Secondly, the Director of Quality Assurance and Program Evaluation will ensure this compliance with monthly audits of NCCF personnel files.	1/1/2010 1/1/2010