



DC HIV Prevention Community Planning Group		Meeting Minutes
GROUP	HIV Prevention Community Planning Group	
MEETING TITLE/TYPE	HPCPG Meeting	
DATE / TIME	November 10, 2011	5:30 pm – 8:00 pm
LOCATION/ROOM	899 North Capital Street NE, Room 407, Washington DC	

ATTENDEES/ROLL CALL: 18 voting members were present					
Member	Present	Absent	Member	Present	Absent
Melina Afzal	x		Ken Pettigrew		x
Patty Alleman		x	Richard Rice, MA		x
Natalia Averett	x		<i>Laureen Lynch-Ryan, Alt.</i>		x
Mark Baker		x	Néstor Rocha	x	
Susan M. Blake, Ph.D.	cc		Hazel V. Smith	cc	
Chris Bryant		x	<i>June Pollydore, Alt.</i>	x	
Cyndee Clay	x		Tyler Spencer		x
Margaux Delotte-Bennett		x	Ron Swanda	x	
Manuel Díaz-Ramírez		x	Rev. Dana Tolliver	x	
<i>José Ramírez, Alt.</i>		x	Mamie Washington	x	
Calvin Gerald		x	Brian Watson		x
Leandrea Gilliam		x	Pernell Williams	x	
<i>Amena Johnson, Alt.</i>		x	Terrence L. Young	x	
Andrew Kerkhoff	x		<i>Kehinde Hall, Alt.</i>		x
Daniel O'Neill	x		Meredith Zoltick	x	
<i>David Mariner, Alt.</i>		x			
HAHSTA Staff					
Donald Babb					
Guests					
Myra Witherspoon					
Logistical & Technical Support					
Javonnia Hargrove (TCBA)					
Ashley Whitaker(TCBA)					

**cc - represents Conference Call

AGENDA	
Item	Discussion
Call to Order	The meeting was called to order at 5:40 p.m. by Néstor Rocha.
Approval of Agenda	<p>There was a proposal to remove the item “Vote on proposed amendments to the bylaws and nominations and elections” from the agenda, because the proposal had not reached members on time.</p> <p>Ron Swanda moved to accept the agenda as amended; it was seconded by Terrence Young.</p> <p>Vote: Unanimous approval with changes.</p>
Approval of Minutes	A motion to approve the October minutes was made by Terrence Young and seconded by Hazel Smith.



	Vote: Unanimous approval
UCHAPS Update	<p>UCHAPS</p> <p>Terrence Young provided a report from the UCHAPS meeting that he and Néstor Rocha attended in Fort Lauderdale, Florida. Mr. Young reported that there were Health Department and surveillance representatives at the meeting and they discussed how surveillance data can be used in response to the epidemic. In addition, the (Community Planning) Guidance is still in clearance and it is anticipated that it will be released within the next 30 days. There will be a 30 day period in which to obtain feedback from the community through webinars, as well as e-mail. Based upon feedback, the CDC will make revisions as needed.</p> <p>UCHAPS wrote a letter on behalf of all jurisdictions in support of the Guidance as it stands. There is discussion about changes in the new Guidance and if the CPG or community members note any changes they should be communicated quickly.</p> <p>Mr. Young further noted that the role of the Prevention Group is shifting towards a community mobilization role.</p> <p>Once the Guidance is released, there will be opportunity for further discussion. In addition, on January 1, 2012, UCHAPS will be available for peer technical assistance. This will be useful for CPGs as they move towards integrating the prevention planning and care component.</p> <p>Mr. Rocha added that they walked away from the meeting with some level of commitment from surveillance departments that there needs be an open door and an exchange of information. They agreed that participation is important. The meeting provided an opportunity for people to discuss what frustrates them. Mr. Rocha felt that the most important information received was that people do not have to shut down totally just because they have data limitations. The following questions were asked:</p> <p><i>Q1: Ron Swanda asked for clarification about data sharing.</i></p> <p>Mr. Rocha explained that the surveillance department serves as a central depository and due to legal requirements, such as HIPAA, individual level data must to be protected. Surveillance departments need to determine ways to still provide data that may be useful to programs.</p> <p><i>Q2: Mr. Swanda asked for clarification about community mobilization.</i></p> <p>Mr. Young explained that his understanding is that the new guidance will not have the historical roles for Prevention Planning Groups or Community Planning Groups, such as developing the plan. However, the role will be to mobilize people; to get the right people to the table to be a part of the plan so it will be more of a universal plan around prevention, care, substance abuse and other essential components to HIV.</p>



<p>New Committee Feedback</p>	<p>Melina Afzal asked committees to provide feedback as to what has worked on their committees and what they would like to work on in the coming months.</p> <p>Pernell Williams reported that the Membership Committee meeting went well. He added that there was great discussion and everyone participated fully. The Operations Committee members were invited, however there was no participation. There was discussion around why members joined the committee as well as their expected level of participation and the outcomes expected from the committee.</p> <p>Donald Babb noted that there is no requirement for members to join a committee.</p> <p>Ms. Afzal stated that everyone on the committee should participate. The intent is that all the work is performed at the committee level and recommendations are brought to the Full CPG for vote. In addition, there was discussion about the need for TCBA to be on the conference calls and what is their role. Mr. Babb explained that TCBA has to be on the call because they are the moderator. If TCBA writes notes or minutes, the cost is much higher. Mr. Babb noted that the last committee minutes were late and the group needs to consider whether they want to wait more than 5 working days to receive minutes. Mr. Babb asked the group to think about if they need TCBA services for the committee meetings. Mr. Rocha stated that he will talk to TCBA about receiving the notes in the required timeframe.</p> <p>Susan Blake reported that the Plan Development Advisory Committee meeting went well. Everyone was engaged and they came up with a lot of ideas and ranked them. The committee’s next steps are to discuss the core documents that include the Prevention plan from HAHSTA, reviewing prevention plan documents from CDC and RFA documents from CDC. Ms. Blake asked if they had to create a charter first. Ms. Afzal stated that the Operations Committee would follow up with her. Andrew Kerkhoff added that the biggest challenge is that the roles and responsibilities will go away in light of the changes to CPG as a planning body.</p> <p>Ms. Afzal explained the reporting process for committees. The chairs of the committees will report back to the Operations Committee during their conference call meeting. Also, Ms. Afzal encouraged the group to continue working in the committees so that greater work can be done during CPG and Mr. Rocha echoed her.</p>
<p>HAHSTA Presentation</p>	<p>Gunther Freehill, Chief, Care Housing and Support Services Bureau, made a presentation on Early Intervention Services which is service category of Part A, Ryan White, known as Early Identification of Individuals with HIV/AIDS (EIIHA).</p> <p>Mr. Freehill was asked and responded to the following questions:</p> <p><i>Q1: Mr. Williams asked if these are pools of money go toward HIV prevention and care.</i></p> <p>Response: EIS is the only allowable way to pay for the EIIHA strategy.</p>



	<p>Q2: <i>Mr. Williams asked if EIHA does not provide funds; what does it do.</i></p> <p>Response: It is meant to create a more effective comprehensive look at HIV services from diagnosis to death.</p> <p>Q3: <i>Ms. Averett asked if this is a way to promote certain priorities even if it is not funded?</i></p> <p>Response: Yes to an extent, this is strategic.</p> <p>Q3: <i>Mr. Swanda asked who pays for primary testing.</i></p> <p>Response: It comes from Medicaid, private insurance, CDC; DC appropriated funds.</p> <p>Q4: <i>Mr. Babb asked of the people living with HIV/AIDS in DC, what percentage is eligible for Ryan White services and what percentage receive services?</i></p> <p>Response: Mr. Freehill responded he do not know because there is very little information about those who are not in care or not tested.</p> <p>Q5: <i>Mr. Swanda asked what role will the Planning Council or PPG have in the coordination of efforts.</i></p> <p>Response: According to Mr. Freehill, it is intended to be a collaborative effort. It is important for the CPG to step up.</p> <p>Q6: <i>Ms. Averett asked: "When you mentioned the fee for services, were you referring to instances when there is an agreement with Medicaid that if someone comes to you and they need certain services and they qualify for the program less what Medicaid pays then you will provide certain services so that they will not have to go somewhere else? Will you just bill Medicaid?"</i></p> <p>Response: Mr. Freehill responded, yes and no. He said people think that anyone who has Medicaid cannot be touched by Care Act dollars; this is not true. For example, if you have a bottle of pills that cost \$100 and Medicaid pays \$50 you can use Care Act to pay the other \$50.</p> <p>Q7: <i>Mr. Young asked how will health care reform affect Ryan White funds.</i></p> <p>Response: Mr. Freehill responded, It is hard to know.</p>
<p>Announcements</p>	<p>The following announcements were made:</p> <ul style="list-style-type: none"> - Mr. Rocha announced that Ms. Afzal has completed her term as Community Co Chair. Mr. Rocha thanked her for her leadership role on the committee. The new Community Co Chair will lead the meeting next month. - Mr. Babb announced that the CPG will reimburse the registration fee for 3 people for participation in the 2012 International AIDS Conference. Members interested in participating were encouraged to contact him as soon as possible. - Mr. Swanda will be attending the American Gerontology Conference in Boston and will provide a report to the group upon his return.



	<ul style="list-style-type: none">- Mr. Swanda stated that the DC Community Coalition is working on providing scholarships to the international AIDS conference.- Ms. Clay stated that HIPS is still collecting leftover Halloween candy.
Handouts:	<ol style="list-style-type: none">1. Agenda – October 13, 20112. September 2011 Draft Minutes3. Motions on Reorganization4. Information on 2012 International AIDS Conference5. 2012 International AIDS Conference Registration Information6. ECHPP Activities7. Attendance Grid
MEETING ADJOURNED	Meeting adjourned @ 7:27 pm
NEXT MEETING	December 8, 2011 5:30 pm – 8:00 p.m. 899 North Capitol Street NE, 4 th Floor Washington, DC 20002