



**District of Columbia
HIV Prevention Community Planning Group**

September 23, 2009 Minutes

Attendance: 13 voting members were present

Members & Alternates	P	A	Members & Alternates	P	A
Melina Afzal	X		<i>Ken Pettigrew</i>		X
<i>Kristen Degan</i>		X	Hazel V. Smith		X
Sean Arayasirikul		X	Isaiah Webster III		X
Natalia Averett	X		Gigi Thomas		X
Paola Barahona	X		<i>Earline Budd</i>		X
<i>Geno Dunnington</i>		X	Zenovia Wright	X	
Susan M. Blake, Ph.D.	X		A. Toni Young	X	
Mark Baker			<i>Latoya Thomas</i>		X
Cyndee Clay	X		Terrence L. Young	X	
Manuel Díaz-Ramírez	X				
Lisa Fitzpatrick, MD		X			
Ronald Harris	X				
Daniel O'Neill		X			
<i>David Mariner</i>		X			
Michael W. Plankey, PhD	X		HAHSTA Staff		
Michael Pryor		X	Stacey Cooper	X	
Richard Rice		X	Donald Babb	X	
Néstor Rocha	X		Guests		
Melissa Sellevaag	X		Lindsey Grossman	X	
<i>Daniel Ehlman</i>		X	Pernell Williams	X	
Ron Simmons	X				

Agenda:

- 5:30 pm Convening, establishment of quorum and introductions
- 5:40 pm Review and Approval of Minutes
- 5:45 pm Review and Approval of Agenda
- 5:50 pm Co-Chair Reports
 - September UCHAPS meeting

- Logistical Support
- 6:00 pm Review and discussion of draft funding application to the CDC for 2010-2011
- 6:30 pm Discussion & Vote: Proposed amendment to the Bylaws re maximum number of members
- 6:50 pm Break
- 7:00 pm Nominations & Vote: Two new members for the Operations Committee
- 7:20 pm Reports on the CDC's HIV Prevention conference by Cyndee Clay and Terrance Young
- 7:40 pm Next Steps
- 7:50 pm Announcements
- 8:00 pm Adjournment

CALL TO ORDER

The meeting was called to order at 5:50 pm by Community Co-Chair Paola Barahona.

REVIEW AND APPROVAL OF MINUTES AND AGENDA

The following revision was made to the Minutes:

-Motion to approve corrected July Minutes was made by Toni Young, not Richard Rice

A motion to approve the Minutes as amended was moved by Cyndee Clay, and seconded by Toni Young. The Motion carried.

A Motion to approve the Agenda was made by Natalia Averett and seconded by Toni Young. The Motion carried.

REPORTS

Update on Logistical Support: Néstor Rocha

A call for applications to provide logistical support services for the HPCPG and the Ryan White Planning Council closed on September 16, 2009.

A call has been put out to the CPG to participate in the review process. Orientation for the review panel and review process will begin on Thursday September 24, 2009 with a goal to review 10 applications over the course of the next week. The target date for a new logistical support contract is November 1, 2009.

Report on the September UCHAPS Meeting

Cyndee Clay reported that many issues were discussed, including a congressional proposal to move abstinence-only funding to teen pregnancy programs and expansion of CTR services, with particular focus on implementation in hospitals and traditional testing sites.

Regarding the funding applications by community based organizations to the CDC, it was mentioned that Health departments will no longer score applications like in previous years, but will provide qualitative feedback.

Other Health departments and community planning groups continue to struggle with how to deal with the 2-year bridge grant from CDC to health departments; most will extend prevention plans for 2 years to better coincide with the CDC grant agreements.

There was also a meeting with leadership of the CDC, including the new Director of the HIV/AIDS department. In an official statement the CDC stated that it was never the intention to force health departments to fund only DEBI interventions. There was a discussion of the need for CDC to have a wider understanding of some of the limitations that are being faced by implementing DEBIs and CDC is aware the added expenses presented by DEBIs. The Director affirmed that health departments should ensure that their local and CDC funding follows the needs of the jurisdiction's Prevention Plan.

Review and Discussion of Draft Funding Application to the CDC for 2010-2011

Néstor Rocha reported that HPCPG members were provided with a draft of HAHSTA's funding application two days before the meeting and will receive the final application after it is submitted to the CDC.

HAHSTA's aim is sustain current efforts in terms of scale of work. The budget is \$700,000 more than it has been for the past year. If CDC maintains funding at the current level HAHSTA will have to revise the budget.

At this meeting the HPCPG must decide whether to concur that the application reflects the priorities set by the HPCPG in the HIV Prevention Plan.

Mr. Rocha requested feedback on the issue. The following questions were asked during discussion:

-What is the total number of positions to be funded by the proposed budget?

Approximately 41 positions will be funded by the budget.

-How does this budget compare to the last?

This budget represents a \$700,000 increase of the budget for the last two years.

-Proportionally, has it always been 2/3 of the budget into salary and 1/3 into programs?

No. Since last year, there has been an increase in what goes into programs.

-Is there funding for hepatitis at this time?

Yes. But it is a separate grant that covers one position.

Motion #1:

That the CPG vote for a Letter of Concurrence with HAHSTA's application to the CDC, in response to Funding Opportunity number CDC-PS10-1001.

Moved by: Toni Young

Seconded by: Ron Simmons

Vote: 11 in favor, 2 abstentions.

Motion carried.

Discussion and Vote on Proposed Amendment to the Bylaws re maximum number of members

The CPG voted last year to reduce the required membership number, in order to avoid a full turnover of membership and as such, a lack of attention to new members. Current membership is 23, with two vacancies. If the meeting were to make no amendment, membership would then revert back to 31 in November 2009. There was an expressed desire to add youth membership. To date, the process of recruitment, which must be an open process, has lasted approximately four (4) months. The next round of natural expirations will occur in October.

Motion #2

That the membership level for the CPG be set at 25 members until otherwise decided.

Moved by: Michael Plankey, Ph.D.

Seconded by: Susan Blake, Ph.D.

Vote: 11 in favor, 0 abstentions.

The Motion carried.

Motion #3

To open recruitment immediately to add new members to the CPG by Feb 2010, and to create an Ad-Hoc membership recruitment committee.

Moved by: Cyndee Clay

Seconded by: Michael Plankey, Ph.D.

Vote: 10 in favor, 0 abstentions.

Motion carried.

A request was put forward for three members to serve on the Ad-Hoc Committee. An email will be distributed tomorrow to the entire CPG to invite members to serve on the Recruitment Ad-Hoc Committee.

Nominations and vote on 2 new members for the Operations Committee

The Committee is comprised of both Government and Community members. Terrence Young, Richard Rice, and Isaiah Webster were nominated for the Operations Committee.

Motion #4

“To postpone nominations to the Operations Committee to the November meeting”

Moved by: Natalia Avarett

Seconded by: Ron Simmons

Call to question: Melissa Sellevaag

Vote: 3 in favor, 5 opposed, 2 abstentions. The Motion did not carry.

Motion #5

“That nominations be closed and that the named nominees be voted upon”

Moved by: Michael Plankey, Ph.D.

Seconded by: Cyndee Clay

Call to Question: Toni Young

Vote: 7 in favor, 1 abstention.

Motion carried.

Vote for New Members of the Operations Committee:

Terrence Young (10),

Richard Rice (10), and

Isaiah Webster, III (2).

By majority vote, the new members of the Operations Committee will be Terrence Young, and Richard Rice.

ANNOUNCEMENTS

October 10, 2009: Orientation for CHAMPS Training Program by Community Education Group

ADJOURNMENT

A motion to adjourn was made by Michael Plankey and seconded by Natalia Averett. The Meeting adjourned at 7:43pm.